

North Carolina Society of Medical Assistants Candidates Guide

This guide is intended as a resource to help make your candidacy a pleasant and rewarding experience. It is not meant to limit your enthusiasm or imagination as a NCSMA Candidate, but only as a suggested outline of what is expected of you, one of our most valuable members.

1. As a candidate you represent your chapter and NCSMA so professional dress and conduct is expected at all times.
2. Knowing what is expected of you, if you are elected, is vital. Each candidate should read the pertinent section of the NCSMA Bylaws and the Officer/Committee Guidelines. Any questions regarding the duties of any officer can be directed to any current NCSMA officer or Past President.
3. You will be introduced to the House of Delegates, which is the voting body for NCSMA. If you are not serving as a delegate, then you should be present in the gallery so you can be presented to the delegates.
4. Should you wish to address the House of Delegates you will be given an opportunity by the Speaker of the House. If you do not have access to a House of Delegates packet, then it will be your responsibility to contact the Speaker to learn when you will be introduced and to let the Speaker know if you wish to address the delegates. Contact with the Speaker should be prior to the convening of the House.
5. Campaign favors are allowed to be placed on the tables for the delegates. No restrictions have been placed on the amount spent or the type of favors used by the various candidates. Discretion is encouraged, but you are only limited by your imagination. No active campaigning is allowed in the House.

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Rebecca Walker, Chairman Nominating Committee 2000 - 2001