



**North Carolina Society of Medical Assistants**

**57th Annual Meeting**

**House of Delegates Packet**

**Greensboro, North Carolina**

**Friday, April 26, 2024**



## NCSMA Officers 2023-24

President	Cameron Smith, BS, CMA (AAMA)
President-Elect	Paula Cooke, CMA (AAMA)
Vice-President	Vicki Rummage, CMA (AAMA)
Secretary	Summer O'Neal, CMA (AAMA), CDT
Treasurer	Casie Cornelison, CMA (AAMA)
Speaker of the House	Rebecca Walker, BS, CMA (AAMA)
Vice-Speaker of the House	Patricia Clark, CMA (AAMA)
Immediate Past President	Shirley Sawyer, CMA (AAMA), CPC
<b>Appointed Officers</b>	
Parliamentarian	Amber Greer, BS, CMA (AAMA)
Chaplain	Marilyn Mainwaring, CMA (AAMA)

## Committee Chairs 2023-24

Awards	Casie Cornelison, CMA (AAMA)
Budget/Finance	Summer O'Neal, CMA (AAMA), CDT
Bylaws	Rebecca Walker, BS, CMA (AAMA)
Communication	Amber Greer, CMA (AAMA)
Convention	Summer O'Neal, CMA (AAMA)
Convention Analysis	Sabrina Johnson, CMA (AAMA)
Convention Site	Paula Cooke, CMA (AAMA)
Education	Dee Dee Edwards, CMA (AAMA)
Educators	Vicki Shuping, CMA (AAMA)
Executive Council	Rebecca Dail, CMA (AAMA)
Guidelines	Cameron Smith, BS, CMA (AAMA)
History & Resolutions	Rebecca Walker, BS, CMA (AAMA)
Judicial Council	Rebecca Eldridge, CMA (AAMA)
Legislation	Shannon Thomas, CMA (AAMA)
Long Range Planning	Lynn Williams, CMA (AAMA)
Marketing	Summer O'Neal, CMA (AAMA), CDT
Membership	Cameron Smith, BS, CMA (AAMA)
Nominating	Vicki Rummage, CMA (AAMA)
Past Presidents	Shirley Sawyer, CMA (AAMA), CPC
Scholarship	Rebecca Eldridge, CMA (AAMA)
Ways and Means	Vicki Rummage, CMA (AAMA)
Chapter Recruitment/Reorganization	Cameron Smith, BS, CMA (AAMA)
	Summer O'Neal, CMA (AAMA), CDT

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## NORTH CAROLINA SOCIETY OF MEDICAL ASSISTANTS FOR THE YEAR 2023 – 2024

TO: Delegates, North Carolina Society of Medical Assistants

FROM: Rebecca Walker, CMA (AAMA) Speaker of the House  
Patricia Clark, CMA (AAMA) Vice Speaker of the House

SUBJECT: Information for Delegates/Delegates Packet

Congratulations on being selected as a Delegate to represent your local chapter at the NCSMA House of Delegates. Webster's Dictionary defines a delegate as "a person given power or authority to act for others". You have been given a very serious responsibility. In order for you to be prepared, we ask you to study this packet carefully, so you will be an informed delegate on all issues to be presented to YOUR House of Delegates on Friday, April 26, 2024 in conjunction with the NCSMA Convention to be held in Greensboro, NC.

The delegate's packet contains a written record of the actions the officers, committees, and others have taken on behalf of NCSMA throughout the year. Read these reports carefully and note any questions you may want to ask about these reports. Any reports that contain recommendations or bylaws changes will require a vote, so make sure you review those carefully. Discuss any questions or concerns you have with your fellow chapter delegates and other chapter members so you will have their opinion on that issue. Then, when you and your fellow delegates are seated in the House, you will be able to ask questions and discuss each item thoroughly prior to voting. **Remember that you, as a delegate, are voting for what would be best for our state society, and not just a single chapter.**

### REMINDERS

1. Membership dues must have been paid by December 31<sup>st</sup> for you to serve as a delegate. This will have been verified by the Speaker of the House.
2. **Review all the information contained in the Delegate Packet**

3. Discuss any questions concerns or ask for clarifications from the author of the reports, your fellow chapter delegates and chapter members or other members that may be able to provide insight.
4. Review the proper way to bring up items for discussion during the meeting by reviewing the correct way to make a motion. You state "I move..... When you make a motion, you will also need to **write out your motion exactly as you presented it on the forms provided and give the written motion to the Secretary and the Speaker of the House.** This will ensure that the business of the House is properly recorded. Pages will be available to take your written motions to the Speaker and the Secretary.
5. Remember that **LISTENING** is your most important duty as a delegate. Consider all issues, not just from your own standpoint, but from a larger view of what is best for NCSMA. Keep an open mind and base your final decision on what you believe to be best for NCSMA.
6. Parliamentary procedure is designed to let a majority accomplish its ultimate goal in a reasonable time. Be prepared to express your views and then be gracious if your opinion does not prevail. Learn to abide by the majority rule.
7. Study your slate of nominees for NCSMA Officers and Delegates/Alternates to the AAMA House of Delegates. Ask other members about them. Ask questions of the nominees. Then vote for the nominee that would be best for NCSMA.
8. Be prompt, be prepared and be ready. Print out the delegates packet and bring it with you. If you do not have access to a printer, please contact your chapter president for assistance in getting the packet printed.
9. The Guide for Delegates that follows will help you be prepared for the meeting.

## GUIDE FOR DELEGATES

### CREDENTIALS

The Credentials Committee will be present at the Credentials Desk located outside the room in which the House of Delegates will convene on Friday, April 26, 2024, beginning at 8:00 a.m. until 8:30 a.m. to certify delegates. Delegates must check in and be seated in the house ready to proceed with business 10 minutes before the start of the meeting @ 8:30 am.

Once you have checked in you will be presented with a delegate ribbon that must be worn to be seated in the House of Delegates. Chapter Presidents are responsible for notifying the Speaker of the House of any changes that may be needed prior to check in.

### ELIGIBILITY

To serve as a chapter delegate you must be an active or associate member of the chapter you represent whose dues have been paid by December 31<sup>st</sup> of the previous year.

### PROXY

If your chapter is not able to have its full complement of delegates seated your Chapter President may request a proxy vote for any delegate(s) that cannot be seated. This request **MUST** be made to the Speaker of the House prior to credentials check-in. A proxy card will be issued for each proxy vote to one of the chapter's seated delegates.

### SEATING

Upon acceptance of your credentials by the Credentials Committee, your name as a delegate will be placed on the role of the House of Delegates and remain until final adjournment for the session. If illness or an emergency arises after you have been seated that prevents you from attending the session, your alternate may be seated upon approval by the Speaker of the House and Credentials Committee. If

your alternate is thus seated, she/he cannot relinquish her/his seat to you should you return during the session for which she/he has served as an alternate.

## **QUORUM**

A 2/3 (two-thirds) majority of delegates constitute a quorum.

## **IF YOU WANT THE FLOOR**

If you wish to speak during the House of Delegates, proceed to the nearest microphone. When recognized by the Speaker of the House, identify yourself by giving your name, credentials, and component chapter that you represent. This procedure will enable the Secretary to accurately record the minutes of the House proceedings.

## **SUGGESTIONS AND REMINDERS**

To help you prepare for an efficient role as a member of the House of Delegates, here are a few additional suggestions and reminders.

1. Read carefully the bylaws of the North Carolina Society of Medical Assistants so that you will have a good working knowledge of the association's organizational structure, rules, and procedures.
2. During the weeks immediately preceding the annual meeting, watch for news and advance information on all matters which will come before the House. Study the proposed bylaw amendments, resolutions, and committee recommendations before you arrive at the annual meeting.
3. Familiarize yourself with all resolutions, proposals, or policies which your component chapter plans to present to the House of Delegates.

## **VOTING**

The Speaker will often call for a voice vote or a show of hands on motions that come before the house. If a majority is not clearly evident the Speaker may



request that the appointed tellers be asked to count the votes by using a show of hands or a standing vote. If this should be necessary, please remain standing or keep your hand up until you are sure the tellers have completed the count.

## **BALLOT VOTING**

Officers, delegates/alternate to AAMA HOD, convention site, and members of the nominating and awards committees are elected by written ballot. The tellers will distribute official ballots and collect them.

1. A majority of votes will be necessary to elect members to the Nominating and Awards Committees and NCSMA Officers. Delegates and Alternates to National shall be elected by plurality vote.
2. Ballots will be folded once they have been marked.
3. Holders of proxy cards will show the number of proxy votes they hold to the teller to obtain their full complement of ballots.
4. Special attention is called to those proxy votes. Fold each ballot separately; if two or more ballots are folded together; **ALL** are rejected as illegal.
5. If you wish to make a list of nominees, do it on the sample ballot provided in your packet or on a separate sheet of paper. The ballot is for voting only.
6. If voting for officers and your choice is one printed on the ballot, place an **"X"** in the adjacent box.
7. If your choice for officer or committee member is not printed on the ballot, write in the name of your choice on the blank line under the proper office/committee and place an **"X"** in the adjacent box.
8. If a delegate spoils a ballot, the spoiled ballot will be returned to the teller and a new ballot will be issued.

9 It is legal for a delegate to mark her/his ballot in pencil. If you make a correction on your ballot be certain that your choice is legible.

### **PROCEDURE FOR INTRODUCING REPORTS**

Reports are routinely received as a business of the House when they come from the Board of Directors, Standing Committees, and certain officials of the Association. The Presiding Officer may request acceptance of a report by unanimous consent or by a vote without a referral, but a motion to refer is always in order.

### **PROCEDURE FOR INTRODUCING RESOLUTIONS**

1. The deadline date for late submission of resolutions is 7:30 a.m. the day of the opening of the House of Delegates. Submission of resolutions is stated in the bylaws.
2. Resolutions presented by the Board of Directors should be given to the Speaker of the House and Secretary no later than one (1) hour prior to the opening of the House of Delegates.
3. All resolutions not previously mailed to the members of the House of Delegates will be introduced by the Presiding Officer.

### **CONVENTION RULES**

#### **1. Admission to the House of Delegates**

The North Carolina Society of Medical Assistants Business Session may be attended by all members wearing a registration badge.

#### **2. Voting Body**

Voting Delegates will receive a special ribbon that will be attached to their badge which they must wear to all business meetings. The voting body of the North Carolina Society of Medical Assistants House of Delegates shall consist of the duly accredited delegates, or in their absence, their alternates.

### 3. **Seating of Delegates**

The voting body shall be seated in front of the room. They shall be in their seats ten (10) minutes before the opening of the business meeting. To facilitate the work of the House, they will occupy the same seats at all business meetings until final adjournment.

### 4. **Timekeeper**

A timekeeper shall be appointed by the Presiding Officer for each annual meeting. It shall be her/his duty to notify each person when her/his time expires.

### 5. **Motions**

Motions may be introduced and voted upon **ONLY** by members of the voting body. All main motions are to be presented to the Secretary **in writing**, signed by the delegate making the motion before the close of the business meeting at which the motion was stated.

### 6. **Discussion**

The right to the floor may be granted to non-voting members by the Presiding Officer with consent of, and by a majority vote of the delegates. The delegate or member shall stand and give her/his name, credentials, and component chapter when addressing the chair, and obtain recognition before proceeding. All remarks will be directed to the chair.

### 7. **Debate**

Each delegate shall be limited to two (2) minutes debate on each question. Additional time may be obtained at the discretion of the Chair or by a two-thirds (2/3) vote of the delegates. A delegate has the right to speak twice on the same question on the same day but cannot make a second speech on the same question as long as any delegate who has not spoken on this question desires the floor.

It is **OUT OF ORDER** to be standing when another delegate or member has the floor.

# NORTH CAROLINA SOCIETY OF MEDICAL ASSISTANTS

## SAMPLE BALLOT

**April 2024**

<b>Officers</b> Vote for one (1) for each office		<b>Nominating Committee:</b> Vote for three (3)	
<b>President:</b>		No two members may be from the same component chapter	
	Paula Cooke, CMA (AAMA)		
<b>President-Elect:</b>			
<b>Vice-President:</b>			
	Stephanie Hodgins, CMA (AAMA)	<b>Awards Committee:</b> Vote for three (3)	
<b>Secretary</b>			
	Linda Metcalf, CMA (AAMA)		
<b>Treasurer</b>			
	Summer O'Neal, CMA (AAMA)		
	Heather Wines, CMA (AAMA)		
<b>Speaker of The House</b>		<b>Convention Site 2026: Vote for one (1)</b>	
	Patricia Clark, CMA (AAMA)		
	Rebecca Eldridge, CMA (AAMA)		
<b>Vice-Speaker of the House</b>			
	Casie Cornelison, CMA (AAMA)	<b>Convention Site 2027: Vote for one (1)</b>	



**NORTH CAROLINA SOCIETY OF MEDICAL ASSISTANTS  
57th ANNUAL MEETING  
PRELIMINARY AGENDA OF THE HOUSE OF DELEGATES  
Greensboro, NC  
April 26, 2024**

Call to order	Rebecca Walker, CMA (AAMA) <i>Speaker of the House</i>
Invocation	Marilyn Mainwaring, CMA (AAMA) <i>NCSMA Chaplain</i>
Presentation of the Colors	Ragsdale High School JROTC
National Anthem	
Introduction of Officers, Advisors & Special Guests	Patricia Clark, CMA (AAMA) <i>Vice-Speaker of the House</i>
Greetings from the President	Cameron Smith, BS, CMA (AAMA) <i>NCSMA President</i>
Greetings from AAMA National Representative	Natasha Geno, CMA (AAMA) <i>AAMA Vice-Speaker</i>
Report of the Credentials Chairman	Marilyn Mainwaring, CMA (AAMA)
Adoption of Convention Program with Report of Registration	Summer O'Neal, CMA (AAMA) <i>2024 Convention Co-Chair</i>
Appointment of Tellers, Pages and Timekeeper	Rebecca Walker, CMA (AAMA) <i>Speaker of the House</i>
Instructions to Delegates	Patricia Clark, CMA (AAMA) <i>Vice-Speaker of the House</i>
Report of the Nominating Committee	Shirley Sawyer, CMA (AAMA), CPC <i>Nominating Chair</i>
Nominations from the Floor for Officers, Delegates, Awards and Nominating Committee and Convention Site	Rebecca Walker, CMA (AAMA) <i>Speaker of the House</i>

Meet the Candidates	Shirley Sawyer, CMA (AAMA), CPC <i>Nominating Chair</i>
Recess and Caucus	Rebecca Walker, CMA (AAMA) <i>Speaker of the House</i>
Instructions for Election	Patricia Clark, CMA (AAMA) <i>Vice-Speaker of the House</i>
First Ballot Voting	Rebecca Walker, CMA (AAMA) <i>Speaker of the House</i>
Recess	Rebecca Walker, CMA (AAMA) <i>Speaker of the House</i>
Report of the First Ballot	Rebecca Walker, CMA (AAMA) <i>Speaker of the House</i>
Report of the Board of Directors and Executive Council	Cameron Smith, BS, CMA (AAMA) <i>President NCSMA</i>
Report of Officers, Committees	Rebecca Walker, CMA (AAMA) <i>Speaker of the House</i>
Report of Delegates/Alternates to AAMA	Rebecca Walker, CMA (AAMA) <i>Speaker of the House</i>
Report of the Remote House of Delegates	Rebecca Walker, CMA (AAMA) <i>Speaker of the House</i>
2023	
Unfinished Business	
New Business	
Announcements	
Adjournment	

1                   **NORTH CAROLINA SOCIETY OF MEDICAL ASSISTANTS**  
2                   **HOUSE OF DELEGATES MINUTES**  
3                   **May 5, 2023**  
4                   **Harrah's Casino, Cherokee, NC**  
5

6 Speaker of the House, Vicki Rummage, CMA (AAMA), Lexington Chapter, called the  
7 2023 56<sup>th</sup> House of Delegates to order at 8:39 am. Speaker Rummage recognized the  
8 first-time delegates and Past Presidents. Vicki Shuping, CMA (AAMA), Chaplain, was  
9 asked to give the invocation. Shannon Thomas, CMA (AAMA), Surry County Chapter,  
10 sang the National Anthem. Vice-Speaker of House of Delegates, Patricia Clark, CMA  
11 (AAMA) led the Pledge of Allegiance. Vice - Speaker Clark introduced the Officers at  
12 the head table and AAMA Representative, Monica Case, CMA (AAMA), Tennessee  
13 Chapter. Monica Case, CMA (AAMA), AAMA Representative gave a few words.  
14 President Sawyer welcomed everyone to the 56<sup>th</sup> House of Delegates.

15  
16 **CREDENTIAL COMMITTEE REPORT**

17 50 Delegates  
18 0 Alternates  
19 20 Proxies'  
20 Total voting power of 70  
21 Simple majority 36  
22 2/3's vote is 47  
23

24 **MOTION: TO ACCEPT CREDENTIALS COMMITTEE REPORT**

25 Elsie Brooks, CMA (AAMA) Gaston County Chapter  
26 2<sup>nd</sup> Rebecca Eldridge, CMA (AAMA), Surry County Chapter – **MOTION PASSED**  
27

28 The following chapters need to be seated:

29 Alamance County Chapter  
30 Pitt County Chapter  
31 Catawba County Chapter  
32

33 **MOTION: TO LET THE ABOVE CHAPTERS BE SEATED**

34 Linda Metcalf, CMA (AAMA) – Haywood County Chapter  
35 2<sup>nd</sup> Stephanie Nofsinger, CMA (AAMA) – Triangle Area Chapter – **MOTION PASSED.**  
36

37 Speaker Rummage asked these chapters to return to the credentials table and check in.  
38

39 **CONVENTION REPORT:**

40 Cameron Smith, BS, CMA (AAMA) stated we had 180 registered, 163 members, 12  
41 non-members, 5 students, and 24 - 1<sup>st</sup> timers in attendance.  
42

43 **APPOINTMENT OF TELLERS, PAGES, AND TIMEKEEPER:**

44 Speaker Rummage introduced the Tellers – Jackie Albritton, CMA (AAMA), Marilyn  
45 Mainwaring, CMA (AAMA), and Beckie Dail, CMA (AAMA). Timekeeper is Monica Case,  
46 CMA (AAMA), AAMA Representative.  
47



1 **MOTION: THAT WE DISPENSE WITH THE READING OF THE HOD MINUTES**

2 Rebecca Eldridge, CMA (AAMA) – Surry County Chapter

3 2<sup>nd</sup> Vicki Shuping, CMA (AAMA) - Burke County Chapter – **MOTION PASSED**

4  
5 **AMENDED CREDENTIALS COMMITTEE REPORT**

6 56 Delegates

7 0 Alternates

8 27 Proxies'

9 Total voting power of 83

10 Simple majority 42

11 2/3's vote is 56

12  
13 **MOTION: TO ACCEPT NEW CREDENTIALS REPORT AS AMENDED**

14 Patty Henry, CMA (AAMA) – Gaston County Chapter

15 2<sup>nd</sup> Linda Eaton, CMA (AAMA) – Surry County Chapter – **MOTION PASSED**

16  
17 **MOTION: TO ACCEPT THE OFFICIAL CONVENTION PROGRAM**

18 Jean Harris, CMA (AAMA) – Gaston County Chapter

19 2<sup>nd</sup> Emily Wagner, CMA (AAMA) – High Point Chapter – **MOTION PASSED**

20  
21 **MOTION: TO ACCEPT GUIDELINES OF HOD**

22 Jasmine Black, CMA (AAMA) – High Point Chapter

23 2<sup>nd</sup> Holden Mayes, CMA (AAMA) – Forsyth – Stokes – Davie Chapter – **MOTION**  
24 **PASSED**

25  
26 **MOTION: TO DISPENSE WITH THE READING OF THE MINUTES**

27 Tonya Price, CMA (AAMA) – Burke County Chapter

28 2<sup>nd</sup> Debbie Jones, CMA (AAMA) - Albemarle County Chapter – **MOTION PASSED**

29  
30 **CORRECTIONS:**

31 Page 14, Line 8 & 16 should say 55<sup>th</sup> House of Delegates

32 Page 14, Line 23 – Nancy's last name is misspelled. Should be Benckert

33 Page 15, Line 50 – Nancy's last name is misspelled. Should be Benckert

34 Page 17, Line 50 – Davie instead of Davis

35 Page 19, Line 1 – should say "be"

36 Page 21, Line 27 – says "not" should be "no"

37 Page 27, Line 14 – Walker is misspelled

38 Page 14, Line 15 and 13 – Licurs is misspelled

39 Page 14, Line 36 – Crissy is misspelled

40 Page 17, Line 7 – Grady misspelled

41 Page 20, Line 36 – High Point should be 2 words, not 1

42 Page 24, Line 24 – should say "and served us well."

43 Page 20, Line 42 – Summer O'Neal is from High Point Chapter and not Lenoir  
44 County Chapter

45 Page 24, Line 36 & 38 to say "55" instead of "56"

46 Page 16, Line 12 – Hodgin with no "s"

47 Page 16, Line 34 - Hodgin with no "s"

1 Page 21, Line 18 - Hodgkin with no "s"

2 Page 23, Line 20 - Hodgkin with no "s"

3  
4 **MOTION: TO ACCEPT THE MINUTES AS CORRECTED**

5 Jean Harris, CMA (AAMA) – Lenoir County Chapter

6 2<sup>nd</sup> Janet Kennemore, CMA (AAMA) – Forsyth – Stokes – Davie Chapter – **MOTION**

7 **PASSED**

8  
9 **NOMINATING COMMITTEE REPORT**

10 Summer O’Neal, CMA (AAMA), High Point Chapter states at the time of this nominating  
11 report, we had nominations for all positions except for Speaker of the House and 11  
12 nominations for delegates.

13  
14 Speaker Rummage asks for nominations from the floor. Summer O’Neal, CMA (AAMA)  
15 states there are nominations from the floor and their credentials have been verified.

16  
17 The nominating committee has selected Cameron Smith, BS, CMA (AAMA) of Haywood  
18 County for office of President. There are no nominations from the floor. Hearing none,  
19 nominations for President are closed.

20  
21 The nominating committee has selected Paula Cooke, CMA (AAMA) of Surry County  
22 Chapter for office of President Elect. There are no nominations from the floor. Hearing  
23 none, nominations for President Elect are closed.

24  
25 The nominating committee has selected Stephanie Hodgkin, CMA (AAMA) of  
26 Greensboro Chapter and Vicki Rummage, CMA (AAMA) of Lexington Chapter for office  
27 of Vice President. Stephanie Hodgkin, CMA (AAMA) withdraws her name from the ballot  
28 of Vice President. There are no other nominations from the floor. Hearing none,  
29 nominations for Vice President are closed.

30  
31 The nominating committee has selected Summer O’Neal, CMA (AAMA) of High Point  
32 Chapter for office of Secretary. There are no nominations from the floor. Hearing none,  
33 nominations for Secretary are closed.

34  
35 The nominating committee has selected Casie Hamilton, CMA (AAMA) of Union County  
36 Chapter for office Treasurer. There are no nominations from the floor. Hearing none,  
37 nominations for Treasurer are closed.

38  
39 The nominating committee has selected no one for Speaker of the House. Debbie  
40 Jones, CMA (AAMA) from Albemarle Area Chapter would like to nominate Rebecca  
41 Walker, CMA (AAMA) of Albemarle Area Chapter for Speaker of the House. Rebecca  
42 Walker, CMA (AAMA) credentials are in order. Sabrina Johnson, CMA (AAMA) of  
43 Greensboro Chapter would like to nominate Stephanie Hodgkin, CMA (AAMA) of  
44 Greensboro Chapter for Speaker of the House. Stephanie Hodgkin, CMA (AAMA)  
45 credentials are in order. There are no other nominations from the floor. Hearing none,  
46 nominations for Speaker of the House are closed.

47

1 The nominating committee has selected Patricia Clark, CMA (AAMA) of Union County  
 2 Chapter for office of Vice Speaker of the House. There are no nominations from the  
 3 floor. Hearing none, the nominations for Vice Speaker of the House are closed.

4  
 5 The NCSMA is entitled to have 10 delegates and 10 alternates to national conference.  
 6 The nominating committee has presented the following names of those who have  
 7 presented their credentials and are found to be in order. Remember the President is  
 8 automatic 1<sup>st</sup> delegate and President Elect is automatic 2<sup>nd</sup> delegate. Candidates for  
 9 delegates/alternates to national conference are:

10  
 11 Patricia Clark, CMA (AAMA) – Union County Chapter  
 12 Paula Cooke, CMA (AAMA) – Surry County Chapter  
 13 Dee Dee Edwards, CMA (AAMA) – Forsyth – Stokes – Davie Chapter  
 14 Casie Hamilton, CMA (AAMA) – Union County Chapter  
 15 Stephanie Hodgkin, CMA (AAMA) – Greensboro Chapter  
 16 Stephanie Nofsinger, CMA (AAMA) – Member at Large  
 17 Summer O’Neal, CMA (AAMA) – High Point Chapter  
 18 Tammy Pikula, CMA (AAMA) – Forsyth – Stokes – Davie Chapter  
 19 Vicki Rummage, CMA (AAMA) – Lexington Chapter  
 20 Shirley Sawyer, CMA (AAMA) – Haywood County Chapter  
 21 Cameron Smith, BS, CMA (AAMA) – Haywood County Chapter

22  
 23 Speaker Rummage asks for nominations from the floor:

24  
 25 Paula Cooke, CMA (AAMA) of Surry County Chapter would like to nominate Shannon  
 26 Thomas, CMA (AAMA) of Surry County Chapter as delegate/alternate. Shannon  
 27 Thomas, CMA (AAMA) credentials are in order. There are no other nominations from  
 28 the floor. Hearing none, nominations for delegates are closed.

29  
 30 **MOTION: TO CLOSE NOMINATIONS**

31 Jean Harris, CMA (AAMA) – Lenoir County Chapter  
 32 2<sup>nd</sup> Linda Metcalf, CMA (AAMA) – Haywood County Chapter – **MOTION PASSED**

33  
 34 **AWARDS COMMITTEE**

35 The Awards Committee will consist of seven (7) members – three (3) shall be elected by  
 36 the House of Delegates. The nominations for Awards Committee from the floor is open.

37  
 38 Paige Green, CMA (AAMA) Haywood County Chapter would like to nominate Linda  
 39 Metcalf, CMA (AAMA) Haywood County Chapter.

40  
 41 Rebecca Walker, CMA (AAMA) Albemarle Area Chapter would like to nominate Debbie  
 42 Jones, CMA (AAMA) Albemarle Area Chapter.

43  
 44 Casie Hamilton, CMA (AAMA) Union County Chapter would like to nominate Summer  
 45 O’Neal, CMA (AAMA) High Point Chapter.

46

1 Jean Harris, CMA (AAMA) Lenoir County Chapter would like to nominate Monica  
2 Barwick, CMA (AAMA) Lenoir County Chapter.

3  
4 **MOTION: TO CLOSE NOMINATIONS FOR AWARDS COMMITTEE**

5 Summer O'Neal, CMA (AAMA) – High Point Chapter  
6 2<sup>nd</sup> Stephanie Nofsinger, CMA (AAMA) – Triangle Area Chapter – **MOTION PASSED**

7  
8 **NOMINATING COMMITTEE**

9 The Nominating Committee will consist of seven (7) members – three (3) shall be  
10 elected by the Board of Directors at post – convention meeting. The chair is the  
11 Immediate Past President - Shirley Sawyer, CMA (AAMA) Haywood County. No  
12 member from Haywood County will be allowed to be nominated. Four (4) members shall  
13 be elected from the floor at the House of Delegates. No two (2) members shall be from  
14 the same component chapter. The floor is now open for nominations for the Nominating  
15 Committee.

16  
17 Julie Jakobi, CMA (AAMA) Wilmington Chapter would like to nominate Maria van de  
18 Bovenkamp, CMA (AAMA) Wilmington Chapter.

19  
20 Patty Henry, CMA (AAMA) Gaston County Chapter would like to nominate Elsie Brooks,  
21 CMA (AAMA) Gaston County Chapter.

22  
23 Amber Greer, BS, CMA (AAMA) Pitt County Chapter would like to nominate Paula  
24 Cooke, CMA (AAMA) Surry County Chapter.

25  
26 Sabrina Johnson, CMA (AAMA) Greensboro Chapter would like to nominate Casie  
27 Hamilton, CMA (AAMA) Union County Chapter.

28  
29 Vicki Shuping, CMA (AAMA) Burke County Chapter would like to nominate Julie Walker,  
30 CMA (AAMA) Nash – Edgecombe County Chapter.

31  
32 Casie Hamilton, CMA (AAMA) Union County Chapter would like to nominate Sabrina  
33 Johnson, CMA (AAMA) Greensboro Chapter.

34  
35 **MOTION: TO CLOSE NOMINATIONS FOR NOMINATING COMMITTEE**

36 Stephanie Nofsinger, CMA (AAMA) – Triangle Area Chapter  
37 2<sup>nd</sup> Meredith Eubanks, CMA (AAMA) – Union County Chapter – **MOTION PASSED**

38  
39  
40 **CONVENTION SITE COMMITTEE**

41 Stephanie Hodgkin, CMA (AAMA) states there are no corrections or additions to the  
42 report.

43  
44 **MOTION: TO ACCEPT CONVENTION SITE COMMITTEE REPORT**

45 Jean Harris, CMA (AAMA) – Lenoir County Chapter  
46 2<sup>nd</sup> Amy Cothren, CMA (AAMA) – Surry County Chapter – **MOTION PASSED**

47

1 Speaker Rummage asked if there were any bids for NCSMA 2026 State Convention.  
2 Currently there are no bids.

3  
4 Introduction of Candidates for offices and delegate/alternates.

5  
6 Recess for 15 minutes and return at 10:43 am.

7  
8 House of Delegates resumed at 10:43 am.

9  
10 **CREDENTIALS REPORT:**

11 56 Delegates  
12 0 Alternates  
13 27 Proxies'  
14 Total voting power of 83  
15 Simple majority 42  
16 2/3's vote is 56

17  
18 **MOTION: TO ACCEPT THE CREDENTIALS REPORT**

19 Elsie Brooks, CMA (AAMA) – Gaston County Chapter  
20 2<sup>nd</sup> Kathleen John-Abbott, CMA (AAMA) – Forsyth – Stokes Davie Chapter – **MOTION**  
21 **PASSED**

22  
23 Introduction of candidates for Awards and Nominating Committees.

24  
25 Reviewed voting instructions for Officers, Awards Committee and Nominating  
26 Committee. Tellers passed out ballots for voting and collected them to count votes.

27  
28 **EXECUTIVE COUNCIL**

29 The EC was polled on a couple of things:

30 Go ahead and allow Summer to purchase the Secretary laptop. We went back  
31 and forth several times and were given suggestions. We gave her a budget of  
32 \$800. As you can see, \$827 was spent. That includes Microsoft Office for 6 users  
33 on it. The other laptops we are looking at purchasing for the board will already  
34 have that and we will not have to purchase that again. Also, McAfee was  
35 purchased for all computers. Those figures have been given to Budget & Finance  
36 to put in the budget for yearly renewal.

37  
38 We met on 8/27/2022 and discussed the grey t-shirts. An announcement was  
39 made yesterday, and you saw at Ways & Means we had a sale. The grey T-shirts  
40 that we have had for several years was on sale for \$5. The beach towels that we  
41 have had for a couple years was also reduced from \$20 to \$15. Summer stated  
42 we brought minimum amounts of product this weekend, so we did not have to  
43 carry everything with us. We brought six towels and sold three. Out of 20 grey T-  
44 shirts, we have six left.

45  
46 President Sawyer sent emails to the EC to get approval for pins and padfolio's for  
47 Ways & Means. Summer O'Neal, CMA (AAMA) states that we looked around for

1 where the original pins were purchased. When she was at Casie Hamilton's  
 2 house going through treasurers' stuff, she found the place where they were  
 3 purchased. The business has since closed. Elsie Brooks, CMA (AAMA) sent an  
 4 email with who the Gaston County Chapter used for their pins, and they were  
 5 able to replicate the original pins just bigger. There will be gold and silver and  
 6 Ways & Means will sell them for \$25.

7  
 8 **MOTION: TO ACCEPT THE EXECUTIVE COUNCEL REPORT AS AMENDED**

9 Amber Greer, BS, CMA (AAMA) – Pitt County Chapter

10 2<sup>nd</sup> Jean Harris, CMA (AAAM) – Lenoir County Chapter – **MOTION PASSED**

11  
 12 **BUDGET & FINANCE COMMITTEE**

13 Maria van de Bovenkamp, CMA (AAMA) passed out an amended report with corrected  
 14 spellings and proposed changes from last night.

15  
 16 **MOTION TO ACCET THE NEW PROPOSED BUDGET FOR 2023/2024**

17 Monica Barwick, CMA (AAMA) – Lenoir County Chapter

18 2<sup>nd</sup> Debbie Jones, CMA (AAMA) – Albemarle Area Chater – **MOTION PASSED**

19  
 20 Before we consider the Bylaws Committee report, Speaker Rummage wants to remind  
 21 the delegates that per the NCSMA delegates Article 20 Proposed Amendments:  
 22 Proposed amendments to these Bylaws shall be submitted in writing to elected  
 23 delegates of all Component Chapters of the NCSMA no later than forty-five (45) days  
 24 prior to the annual meeting, at which time, the proposed amendments shall be voted  
 25 upon.

26  
 27 As the delegates did not receive the bylaws within the stated time frame, we will not be  
 28 able to vote on any of the proposed bylaws amendments at this time. The amendments  
 29 can be discussed. After consultation with Don Balasa, there is an option for voting on  
 30 the amendments prior to next years HOD. If the delegates choose, they may move to  
 31 reconvene remotely 45 days after the close of HOD today to vote on the proposed  
 32 bylaws amendments. Should the delegates wish to pursue this option, the process  
 33 would be worked out by the Speaker and Vice Speaker and explained in detail to the  
 34 delegate. First, we will discuss the bylaws report. At the end of the business of the  
 35 House, the delegates will be asked if they wish to reconvene the HOD remotely in 45  
 36 days to vote on the proposed amendment. If so, a motion will need to be made and 2<sup>nd</sup>  
 37 by a delegate and receive a majority vote to pass.

38  
 39 .....  
 39 Tellers returned with results of Officers, Awards Committee and Nominating Committee:

40  
 41 President: Cameron Smith, BS, CMA(AAMA)

42 President Elect: Paula Cooke, CMA (AAMA)

43 Vice President: Vicki Rummage, CMA (AAMA)

44 Secretary: Summer O'Neal, CMA (AAMA)

45 Treasurer: Casie Hamilton, CMA (AAMA)

46 Speaker of the House: Rebecca Walker, CMA (AAMA)

47 Vice Speaker of the House: Patricia Clark, CMA (AAMA)

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Awards Committee:

Debbie Jones, CMA (AAMA)  
Monica Barwick, CMA (AAMA)  
Linda Metcalf, CMA (AAMA)

Nominating Committee:

Casie Hamilton, CMA (AAMA)  
Sabrina Johnson, CMA (AAMA)  
Maria van de Bovenkamp, CMA (AAMA)

Marilyn Mainwaring, CMA (AAMA) asked the ballots to be destroyed

Before finishing up the bylaws report, we will go ahead and vote for delegate. Remember President is 1<sup>st</sup> delegate and President Elect is 2<sup>nd</sup> delegate. You will vote for eight (8) delegates.

Tellers stepped out to count the votes

.....  
Rebecca Walker, CMA (AAMA), Bylaws Chair discussed the amendments as presented and referred to the remote house for a vote. The report on the remote house will contain the results.

Since the packets were not sent out in time, Rebecca Walker, CMA (AAMA) spoke to Don Balasa about seeing if we can vote on this before next year. We do have the option to reconvene the House of Delegates remotely. All delegates will still have a vote. A process will be worked out. If the delegates desire this option, then a delegate will need to make a motion that the House be reconvened remotely for the purpose of voting on the proposed bylaws amendments 45 days after the close. The delegates will be contacted with instructions, and you would have the opportunity to vote in favor or against each of the individual bylaws amendments. Don has reviewed the form – Yes, No, or Abstain. Before any bylaws amendments can be passed, they must have a 2/3's majority. If a certain bylaw did not receive a 2/3's vote, that bylaw would not pass. If you do not wish to have that option, then they will be referred back to the Bylaws committee and will be brought forward to the next house.

**MOTION: THAT WE RECONVENE THE HOUSE OF DELEGATES IN 45 DAYS AFTER THE CLOSE TO VOTE SPECIFICALLY ON THE PROPOSED BYLAWS AMENDMENTS**

Paula Cooke, CMA (AAAM) – Surry County Chapter  
2<sup>nd</sup> Larry Davis, CMA (AAMA) – Haywood County Chapter – **MOTION PASSED**

**EDUCATION COMMITTEE:**

Patty Henry, CMA (AAAM) – Education Report – not found in HOD packet due to computer issues. There is a copy on the table. I would like to thank my committee –

1 Elsie Brooks, CMA (AAMA), Sherry Shannon, CMA (AAMA), and Stephanie Nofsinger,  
2 CMA (AAMA). Gaston County will be holding a Summer Seminar.

3  
4 **AAMA CHAPTER RECRUITMENT/REORGANIZATION COMMITTEE**

5 Summer O'Neal, CMA (AAMA) states there should be an amended report on the table.  
6 Thank Cameron Smith, Shirley Sawyer, Union County Chapter, and everyone else that  
7 has helped...especially the Charlotte Area Chapter

8  
9 **LASPTOP COMMITTEE**

10 Casie Hamilton, CMA (AAMA) states the amended report is on the tables. We have  
11 moved forward and purchased laptops.

12  
13 **EDUCATORS COMMITTEE**

14 Patricia Clark, CMA (AAMA) states there is an amended report on the table.

15  
16 **MOTION: TO ACCEPT THE REPORTS THAT HAVE BEEN PRESENTED IN THE**  
17 **DELEGATES PACKET AND THOSE THAT HAVE BEEN AMENDED**

18 Rebecca Walker, CMA (AAMA) – Albemarle Area Chapter  
19 2<sup>nd</sup> Felcia Blackwell, CMA (AAMA) – Forsyth – Stokes – Davie – **MOTION PASSED**

20  
21 **PRESIDENTS REPORT:**

22 Shirley Sawyer, CMA (AAMA) states she has an addendum to her report. The board  
23 met last night, and the following are things that have passed – Surry County Chapter  
24 changed their name to Foothills Chapter. Their bylaws are in order. The Charlotte  
25 Chapter wants to change their name to Charlotte Area Chapter. Their bylaws are in  
26 order and were instated as an active chapter. We adopted a new guideline for Laptop  
27 use. The officers will have laptops and the guideline committee, which is Past  
28 Presidents, and made new guidelines. Later, this weekend, they will go over these with  
29 the officers and sign the forms. The Scholarship Committee made a recommendation to  
30 increase the associate degree scholarship from \$500 to \$800. The diploma scholarship  
31 will increase from \$300 to \$600. Recommendation was passed to reimburse a couple  
32 members mileage for chapter recruitment/reorganization that participated in that ½ day  
33 workshop. – **FILED FOR FUTURE REFERENCE**

34  
35 **PRESIDENT ELECT REPORT**

36 Cameron Smith, BS, CMA (AAMA) states no additions at this time. – **FILED FOR**  
37 **FUTURE REFERENCE**

38  
39  
40 **VICE PRESIDENT REPORT**

41 Paula Cooke, CMA (AAMA) states no additions at this time. – **FILED FOR FUTURE**  
42 **REFERENCE**

43  
44 **PARLIAMENTARY REPORT**

45 Amber Greer, BS, CMA (AAMA) states no additions at this time. – **FILED FOR FUTURE**  
46 **REFERENCE**

47



1 **SECRETARY REPORT**

2 Summer O'Neal, CMA (AAMA) states no additions at this time. – **FILED FOR FUTURE**  
3 **REFERENCE**

4  
5 **TREASURER REPORT**

6 Casie Hamilton, CMA (AAMA) states no additions at this time. – **FILED FOR FUTURE**  
7 **REFERENCE**

8  
9 **SPEAKER OF THE HOUSE REPORT**

10 Vicki Rummage, CMA (AAMA) states no additions at this time. – **FILED FOR FUTURE**  
11 **REFERENCE**

12  
13 **VICE SPEAKER OF THE HOUSE REPORT**

14 Patricia Clark, CMA (AAMA) states no additions at this time. – **FILED FOR FUTURE**  
15 **REFERENCE**

16  
17 **IMMEDIATE PAST PRESIDENT REPORT**

18 Summer O'Neal, CMA (AAMA) states no additions at this time. – **FILED FOR FUTURE**  
19 **REFERENCE**

20  
21  
22 **DELEGATES REPORT**

23 No corrections or additions to the Delegates Reports. – **FILED FOR FUTURE**  
24 **REFERENCE**

25  
26 **NEW BUSINESS**

27 What qualities do you think of when you think about a leader? Some of them offer  
28 guidance, advice, feedback, and support. They are role models, a teacher, and  
29 sometimes counsel, advocate, and ally. This person can push you to your limits. Always  
30 having an open mind and never turns down the opportunity to make an impact.

31  
32 Nelson Mandela said, " A leader. . .is like a shepherd. He stays behind the flock, letting  
33 the most nimble go out ahead, whereupon the others follow, not realizing that all along  
34 they are being directed from behind."

35 A good leader knows when to lead and step back.

36 The nominating committee received a nomination for the North Carolina Society of  
37 Medical Assistant Life Member. This person portrays many, if not all, of these qualities.  
38 She has made an impact on the credential of medical assisting and this society as an  
39 organization and to anyone who has asked for help. It is with great honor that we  
40 recommend Rebecca Walker, CMA (AAMA) for NCSMA Life Member. – **PASSED**

41 **CONGRATULATIONS REBECCA WALKER, CMA (AAMA) ON LIFE**  
42 **MEMBERSHIP!!!!**

43  
44 Monica Case, CMA (AAMA), AAMA Representative, states she will be taking photos  
45 throughout this convention. They are trying to recognize all the states that the AAMA

1 Representative's are going to. If anyone does not want your photo posted, please let me  
2 know.

3

4 Tellers returned with results for Delegates/Alternates:

5 Delegates:

6 Cameron Smith, CMA (AAMA)

7 Paula Cooke, CMA (AAMA)

8 Casie Hamilton, CMA (AAMA)

9 Stephanie Nofsinger, CMA (AAMA)

10 Summer O'Neal, CMA (AAMA)

11 Shannon Thomas, CMA (AAMA)

12 Patricia Clark, CMA (AAMA)

13 Shirley Sawyer, CMA (AAMA)

14 Vicki Rummage, CMA (AAMA)

15 Dee Dee Edwards, CMA (AAMA)

16

17 Alternates:

18 Stephanie Hodgins, CMA (AAMA)

19 Tammy Pikula, CMA (AAMA)

20

21 **MOTION TO DESTROY BOTH SETS OF BALLOTS**

22 Larry Davis, CMA (AAMA) – Haywood County Chapter

23 2<sup>nd</sup> Calistia Shea, CMA (AAMA) – Catawba County Chapter - **PASSED**

24

25 Speaker Rummage thanks everyone for their attendance today.

26

27 Shirley Sawyer, CMA (AAMA) thanks Vicki and Patricia for a very well run HOD.

28 She received a message from Betty Jones – she hopes we have a great convention,

29 misses everyone, and hopes to see you soon.

30

31 Cameron Smith, BS, CMA (AAMA) states that those that were elected as delegates,

32 please meet from 5:30 – 6 pm.

33

34 **MOTION: TO ADJOURN THE 56<sup>TH</sup> HOUSE OF DELEGATES**

35 Paige Green, CMA (AAMA) – Haywood County Chapter

36 2<sup>nd</sup> Heather Wines, CMA (AAMA) – Haywood County Chapter

37

38 The meeting was adjourned at 12:46 pm by the reading of the Medical Assistant's

39 Creed.

40

41 Summer O'Neal, CMA (AAMA), High Point Chapter

42 NCSMA Secretary

43

44 1<sup>st</sup> Draft: 1/28/2024, SCO, CMA (AAMA)

45

46

<b>NCSMA Proposed Budget for 2024-25</b>			
<b>Anticipated Income</b>	<b>2023-24</b>	<b>2024-25</b>	
AAMA DUES 2800 @ \$10	\$30,000.00	\$30,000.00	
AAMA DUES 500 \$5	\$3,500.00	\$3,500.00	
NCSMA CONVENTION	\$15,692.00	\$15,692.00	
NCSMA SEMINARS	\$5,750.00	\$5,750.00	
WAYS & MEANS	\$6,637.00	\$6,323.00	Amount decreased to ensure balanced budget
KNOWLEDGE BOWL	\$1,000.00	\$1,000.00	
<b>TOTAL INCOME</b>	<b>\$62,579.00</b>	<b>\$62,265.00</b>	
<b>Anticipated Expenses</b>	<b>2023-24</b>	<b>2024/25</b>	
AAMA (Educational Support)	\$500.00	\$500.00	
AAMA KNOWLEDGE BOWL	\$100.00	\$100.00	
AAMA (Scholarship/Surveyor)	\$500.00	\$500.00	
AUDIT	\$300.00	\$300.00	
AWARDS	\$500.00	\$500.00	
BONDING	\$500.00	\$500.00	
BUDGET & FINANCE	\$20.00	\$0.00	Line item deleted as all business is handled via email
BULK RATE POSTAGE	\$4,000.00	\$4,000.00	
BYLAWS	\$50.00	\$25.00	Decreased, as most correspondence is handled via email but maintained as chapters may have to be notified via certified mail if bylaws are not in compliance
CERTIFICATION	\$50.00	\$0.00	Line item deleted as this is no longer needed
CHAPLAIN	\$50.00	\$50.00	
CHAPTER RECRUITMENT/REORGANIZATION	\$2,000.00	\$2,000.00	
DELEGATES & ALT	\$24,000.00	\$24,000.00	
EDUCATION COMMITTEE	\$25.00	\$25.00	
EDUCATION MATERIALS	\$100.00	\$100.00	
GIFT & GAVEL	\$125.00	\$125.00	
HISTORIAN	\$130.00	\$130.00	
HOUSE OF DELEGATES	\$1,500.00	\$500.00	As the packets are now emailed the new proposed amount would only cover

			expenses of the HOD, such as updated name plates, a few printed copies of the packet, etc.
IMM PAST PRESIDENT	\$1,000.00	\$1,000.00	
LEGISLATIVE	\$15.00	\$15.00	
LIFE TIME MEMBERSHIP	\$184.00	\$100.00	Due to one NCSMA Life Member also having AAMA Life Member status
MEMBERSHIP	\$5,000.00	\$5,000.00	
MCAFFEE - ALL LAPTOPS	\$200.00	\$200.00	
MICROSOFT OFFICE - TREASURER	\$110.00	\$0.00	Deleted as this is now covered under the account for officers.
MICROSOFT OFFICE - OFFICERS	\$110.00	\$110.00	
MISCELLANEOUS	\$200.00	\$200.00	
NAT PRESIDENT GIFT	\$75.00	\$75.00	
NOMINATING	\$25.00	\$25.00	
PARLIAMENTARIAN	\$1,000.00	\$1,000.00	
PRESIDENT	\$1,000.00	\$1,000.00	
PRES BOT MEETING	\$0.00	\$1,000.00	This would allow the NCSMA President to attend AAMA BOT meetings to represent NCSMA and provide input
PRESIDENT ELECT	\$1,000.00	\$1,000.00	
PUBLICATIONS	\$8,000.00	\$8,000.00	
PUBLIC RELATIONS	\$1,000.00	\$1,000.00	
REGISTRY AGENT	\$5.00	\$5.00	
RESOLUTIONS	\$5.00	\$5.00	
SCHOLARSHIP COMMITTEE	\$50.00	\$25.00	Most of the correspondence is handled via email
SCHOLARSHIP FUND	\$1,400.00	\$1,400.00	
SECRETARY	\$1,000.00	\$1,000.00	
SPEAKER OF THE HOUSE	\$1,000.00	\$1,000.00	
VICE PRESIDENT	\$1,000.00	\$1,000.00	
VICE SPEAKER OF HOUSE	\$1,000.00	\$1,000.00	
TREASURER	\$1,000.00	\$1,000.00	
WAYS & MEANS	\$750.00	\$750.00	
WEBSITE	\$2,000.00	\$2,000.00	
<b>TOTAL</b>	<b>\$62,579.00</b>	<b>\$62,265.00</b>	

1                                   **NCSMA Board of Directors Report**  
2                                   **for the NCSMA Year (May 2023-April 2024)**  
3

4   The Board of Directors have had an easy go this year. In the Post-Convention Board meeting,  
5   the BOD voted to reimburse \$1,421.10 to Vicki Rummage, CMA (AAMA). This was an overage  
6   on the HOD budget, for the printing and mailing of the delegates packets. That motion passed  
7   and a check was cut to Vicki Rummage, CMA (AAMA) for the overage. It was brought to the  
8   attention of the BOD that 2 delegates had not submitted reports per the standing rules.  
9   President Smith, said he would personally reach out to the said individuals and that they would  
10   have the delegates reports submitted and ready to go in the virtual house session that would  
11   take place in July. It was also was brought to the attention of the BOD that there is a chapter  
12   that currently hasn't had representation in the HOD for the last 2 years and that Speaker  
13   Walker would reach out to them and stress the importance of them not missing a 3<sup>rd</sup> year. We  
14   elected new members to serve on the Awards and Nominating Committees, and the Executive  
15   Council. The BOD also voted to submit the following items to the EXCEL awards for Nationals,  
16   the TEMPO, website, save the date tickets and the community service projects. All of those  
17   items passed and were submitted to the National office for judging. The BOD voted to do a full-  
18   page ad in the National Conference program for the two members that are running for the  
19   Board of Trustees. This passed with a voted from the BOD. I talked about my community  
20   service project for the year called Reel Recovery and how that it played into my life now that  
21   my own father was facing a cancer diagnosis.

22   During the Summer Board meeting the BOD voted to issue a charter to the Wilkes, Ashe,  
23   Alleghany chapter. Speaker Walker gave a report on the virtual HOD and that the bylaw  
24   amendments passed and that the two delegate reports were turned in and included in the  
25   virtual HOD info. It was discussed that this year we would like to try and email the delegates  
26   packets out to the delegates and alternates to see if we can save some money on postage. The  
27   BOD did approve \$200 to be used to purchase new and updated name plates for HOD this year.

28   At the Winter Board meeting the Haywood county chapter presented a check to NCSMA for the  
29   state's portion of the profits for the 2023 convention. The BOD was told about some mandated  
30   bylaws changes that were made on the national level and that filtered down to the state and  
31   local chapters. We also issued another charter to the Iredell Area Chapter since they had  
32   elected officers and gotten their bylaws in order. The BOD approved for President Smith to  
33   travel to Chicago and represent NCSMA at the Winter Board of Trustees meeting in February.  
34   And lastly the board approved a recommendation from the guidelines committee to raise the  
35   registration fee of our seminars from \$25 to \$40. This is to help offset the increasing costs of  
36   securing a meeting room large enough to hold us for the seminars.

37   Cameron Smith, BS CMA (AAMA)  
38   NCSMA President 2023-2024

## NCSMA COMMITTEE REPORTS

Each NCSMA Committee Chair is responsible for submitting a report of their committee's activities for the NCSMA Year (May 2023-April 2024)

### Report of the **AWARDS COMMITTEE**

Thank you, President Smith, for appointing me as the chair of the Awards Committee. It has been my pleasure to work alongside the members of this committee. We have discussed some much-needed recommendations to update our guidelines and have some great new ideas to share! The committee has had several correspondences through e-mail, and we met in person at Winter Seminar in Raleigh to finalize the awards standings. Thank you to each member of this committee for your dedication and willingness to serve our society.

We look forward to acknowledging the accomplishments of all chapters and to celebrate each medical assistant.

Casie Cornelison, CMA (AAMA), Chair

Linda Metcalf, CMA (AAMA)

Monica Barwick, CMA (AAMA)

Yota Vang, CMA (AAMA)

Stephanie Nofsinger, CMA (AAMA)

Vicki Rummage, CMA (AAMA)

Debra Jones, CMA (AAMA)

### Report of the **BUDGET and FINANCE COMMITTEE**

I would like to thank President Smith for allowing me to chair this committee. The committee met at Summer Seminar in Raleigh and discussed next year's budget. We went through each line item and have come up with a proposed budget for next year.

Thank you to my committee members for helping make sure our society has a balanced budget for next year.

Sincerely,

Summer O'Neal, CMA (AAMA), Chair

Members:

Shirley Sawyer, CMA (AAMA), CPC

Sabrina Johnson, CMA (AAMA)

Casie Cornelison, CMA (AAMA) – NCSMA Treasurer/Ex-Officio

## 1 Report of the **BYLAWS COMMITTEE**

2 This committee is charged with ensuring that mandated updates from AAMA are made in the  
3 NCSMA Bylaws and that chapters have also made those changes. The following is an excerpt  
4 from a memorandum received regarding mandated changes made at the AAMA House of  
5 Delegates in September 2023.

6  
7 The American Association of Medical Assistants (AAMA) House of Delegates amended the  
8 AAMA Bylaws at the AAMA Annual Conference in September of 2023. Some of these  
9 amendments affected the “areas of mandatory compliance” to which state society and  
10 component chapter bylaws must conform. The following amended sections of the AAMA  
11 Bylaws, which states 2 ways to be an ACTIVE member of AAMA, must be incorporated into the  
12 bylaws of state societies and component chapters.

13

### 14 1. SECTION 2. Qualifications.

15 A. ACTIVE—An Active member shall be one of the following:

- 16 1. A credentialed medical assistant holding current status through a  
17 National Commission for Certifying Agencies (NCCA)–accredited  
18 certification program and whose credential has not been revoked as  
19 provided by the respective credentialing body.
- 20 2. Anyone who was an Active member on Dec. 31, 1987, who has never  
21 been a CMA (AAMA), and who has maintained continuous Active  
22 membership. Continuous Active membership shall be defined as having  
23 dues postmarked or submitted electronically to the AAMA Executive  
24 Office by December 31 (the controlling time is that of sending, not that of  
25 receiving).

26

27 Changes in the areas of mandatory compliance are editorial changes for state societies and  
28 component chapters. They do not have to be voted on by any governance body of the state  
29 society or component chapter.

30

31 All chapters have been contacted to incorporate the mandated change. Once all updated  
32 bylaws are received the updated copies will be forwarded to the NCSMA Secretary.

33

34 This committee also had the privilege of reviewing the bylaws of and recommending the  
35 following chapters for affiliation with NCSMA as component chapters:

36 Foothills (formerly Surry County)

37 Iredell Area

38 Wilkes-Ashe-Alleghany

39

40 This committee is also charged with reviewing the NCSMA Bylaws and recommending any  
41 amendments. The committee has reviewed the bylaws and have recommended the following  
42 amendment.

43

44

1 **Bylaws Amendment: 24-01**

2

3 **ARTICLE V - COMPONENT CHAPTERS**

4 Component Chapters are those county or district chapters of medical assistants  
5 contained within the geographic limits of the State of North Carolina, which hold no  
6 revoked charters from this association.

7

8 **Current Wording:**

9 Section 1: A component chapter may become a member of the North Carolina Society  
10 of Medical Assistants by submitting an application for affiliation with the permission of  
11 its County Medical Society, where feasible. The Bylaws will be reviewed and approved  
12 by the North Carolina Society of Medical Assistants Chairman of Bylaws Committee and  
13 the Parliamentarian.

14

15 **Proposed Wording:**

16 Section 1: A component chapter desiring to become a member of the North Carolina  
17 Society of Medical Assistants will notify the NCSMA President and submit a copy of their  
18 chapter bylaws to the NCSMA Bylaws Chair. The Bylaws will be reviewed and approved  
19 by the Bylaws Committee and forwarded to the Board of Directors for approval of the  
20 chapter.

21

22

23 **Rationale:**

24 The proposed wording clarifies the process for approval of component chapters and  
25 current practice. NCSMA has no formal application for chapters, but the NCSMA  
26 President should be informed. Obtaining the approval of the county medical society is  
27 no longer feasible for most areas. The current bylaw only requires approval by the Bylaws Chair  
28 and Parliamentarian, but the Bylaws Committee, which includes the chair and the  
29 Parliamentarian review the bylaws for compliance. The chapter bylaws are then forwarded for  
30 approval by the Board of Directors.

31

32 **Proposed Bylaw Change 24-02**

33 **ARTICLE XIX - COMMITTEES AND THEIR DUTIES**

34 **Current Wording:**

35 **Section 4:** The Nominating Committee shall consist of seven (7) members – The Chair shall be  
36 the Immediate Past President. Three (3) shall be elected by and from the Board of Directors at  
37 its post-convention meeting. Three (3) members shall be elected from the floor of the House of  
38 Delegates at its annual meeting. No two (2) members of this committee shall be from the same  
39 component chapter. The committee shall be responsible for soliciting, screening, and  
40 presenting a slate of nominees for the office in accordance with Article XI, Section 1 of the  
41 Bylaws.



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**Proposed Wording:**

**Section 4:**

1. The Nominating Committee shall consist of seven (7) members – The Chair shall be the Immediate Past President. Three (3) shall be elected by and from the Board of Directors at its post-convention meeting. Three (3) members shall be elected from the floor of the House of Delegates at its annual meeting. No two (2) members of this committee shall be from the same component chapter. **Currently serving NCSMA officers, except for the Immediate Past President, or candidates seeking election as a NCSMA officer may not serve on this committee.**
2. **If a member of the nominating committee wishes to be nominated for a NCSMA office, they must resign from the committee before submitting their nomination.**
3. **In the event the Chair resigns the President will appoint a chair from the remaining committee members.**
4. **The Chair will inform the President of the resignation of any committee member(s). If the Chair or the President feels the committee cannot fulfill its duties due to the number of remaining committee members the President will inform the Board of Directors who will elect members from the Board of Directors to fill the vacancies.**
5. The committee shall be responsible for soliciting, screening, and presenting a slate of nominees for the office in accordance with Article XI, Section 1 of the Bylaws.

**Rationale:**

The Nominating Committee has an obligation to be impartial when soliciting, screening and presenting a slate of nominees as they are helping to choose our future leaders. Current officers or those seeking an office could be seen as in conflict with this principle as it could be seen as an opportunity to “stack the deck.” The Immediate Past President is rotating off the board and will not be continuing as an officer on the board so they would be considered impartial.

The committee would like to thank President Smith for the opportunity to serve NCSMA in this capacity. The chair extends a big thank you to all the members for your work on this committee.

Rebecca Walker, CMA (AAMA), Chair

Members:

Cody Amburn, CMA (AAMA) – Wilkes-Ashe-Allegheny Chapter

Rebecca Eldridge, CMA (AAMA) – Foothills Chapter

Rhonda Morrison, CMA (AAMA) – Triangle Area Chapter

Ex-officio: Amber Greer, CMA (AAMA), Parliamentarian

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## Report of the **COMMUNICATION COMMITTEE**

### **Website:**

This committee consists of members appointed by the President. The Committee is charged with reviewing requests for updates to the website, forwarding updates promptly, reviewing the website regularly to ensure updates have been made, and suggesting changes and improvements to the website.

This committee submitted the NCSMA Website for an Excel award in the Website Development category on July 28, 2023, via email. The submission received an achievement award during the 2023 AAMA Excel Awards in Orlando, FL.

The website was upgraded to a secure platform in November 2019. This platform is fully integrated and can support an online store, forms and payments can now be done in one transaction, and includes an email campaign feature. The upgrade to the website platform did not incur an additional cost by SpinNest Marketing. Quarterly agreements for web services remain at \$165. This is a cost of \$55 per month and includes two annual reports, website edits, and maintenance and hosting of the website.

### **Publication:**

An online edition of TEMPO was created and distributed bi-monthly beginning with the May 2023 edition. Each edition had a President's message, chapter news, articles regarding upcoming events, important deadlines, news and achievements throughout the year. This committee was asked to submit the NCSMA TEMPO for an Excel award in the Publishing category. The entry form and supportive documents were submitted to AAMA via email prior to the deadline submission. The submission received an achievement award during the 2023 AAMA Excel Awards in Lake Buena Vista, Florida.

### **Social Media:**

The society's Facebook page is located at: [www.facebook.com/NorthCarolinaSocietyofMedicalAssitants](http://www.facebook.com/NorthCarolinaSocietyofMedicalAssitants). In the year January 31, 2023, through January 29, 2024, there are 3,464 page followers. The highest percentage of followers are women between the ages of 35-44 followed by women between the ages of 35-44.

The NCSMA does not promote individual posts with ads, users who view and/or interact with posts do so organically.

### **Branding:**

This committee was not asked to assist any officers or committees on helping to create or update existing materials to ensure a consistent image for materials sent by our society to members or outside entities.

This committee relies on the input received from local chapters, state officers, and committee

1 chairs. This committee thanks you for the time and attention to the information submitted.

2

3 Regards,

4 Amber Greer, BS, CMA (AAMA) - Chair

5 Rebecca Walker, CMA (AAMA) – Co-Chair

6 Cameron Smith, BS, CMA (AAMA)

7 Shirley Sawyer, CMA (AAMA), CPC

8

### 9 Report of the **CONVENTION COMMITTEE**

10 Thank you, President Smith, for allowing Sabrina Johnson, CMA (AAAMA) and myself  
11 to co-chair this event. The committee has met several times to work on this year's state  
12 convention. We have gotten the approval from the board to increase the registration  
13 costs with the rationale that the price of food and gas has gone up over the years. We  
14 are looking forward to everyone coming and spending the weekend learning,  
15 networking, and meeting new members of our society.

16

17 We both would like to thank the Greensboro and High Point Chapters for the hard work  
18 each of you have put in. Without your help, we could not offer everyone in this society a  
19 weekend of learning and networking!

20

21 Sincerely,

22 Summer O'Neal, CMA (AAMA), Co-Chair

23 Sabrina Johnson, CMA (AAMA), Co-Chair

24

### 25 Report of the **CONVENTION ANALYSIS COMMITTEE**

26 The Convention Analysis Committee met briefly at Summer Seminar and went over the books  
27 from the 2023 State Convention from Harrah's Cherokee Resort. At that time everything looked  
28 to be in order, but we didn't have the time to tally all the numbers. We decided to take a little  
29 more time when we got home. Upon doing this, everything was indeed in order, and we would  
30 like to commend Shirley on a job well done.

31

32 Thank you, Cameron, for entrusting me to handle this position. I would also like to thank the  
33 committee for their valuable input.

34

35 Paula Cooke, CMA (AAMA), Chair

36 Patricia Clark, CMA (AAMA)

37 Casie Cornelison, CMA, (AAMA)

38 Maria Van de Bovenkamp, CMA, (AAMA)

39

### 40 Report of the **CONVENTION SITE COMMITTEE**

41 The committee has not received any bids for the 2026-2030 state convention at this time.

42

43 Please go back to your chapters and encourage them to start thinking about hosting one of  
44 these conventions. Several chapters can combine their efforts together to host a meeting.

1  
2 If no one places a bid, then it is up to the new State President at the Post-Convention Board  
3 Meeting to designate a chapter or chapters to host.

4  
5 Thank you, President Cameron Smith, for allowing us the opportunity to serve on this  
6 committee.

7  
8 Dee Dee Edwards, CMA (AAMA) - Chair  
9 Cody Amburn, CMA (AAMA)

10  
11

## 12 Report of the **EDUCATION COMMITTEE**

13 Thank you, President Cameron Smith, CMA(AAMA) for providing me the opportunity to serve as  
14 chair of the education committee. It has been exciting to see all the hard work that is done by  
15 our many volunteer members to ensure successful CEU opportunities. With a wide variety of  
16 topics and speakers, everyone's need for CEU's can be met across the state. Special thanks to  
17 committee members for their faithful support in completing the work of this committee.

18 Debbie Jones, CMA(AAMA)  
19 DeeDee Edwards, CMA(AAMA)  
20 Shannon Thomas, CMA(AAMA)

21

## 22 **UPCOMING EVENTS**

### 23 State Convention 2024 -

24 April 25-28, 2024  
25 Embassy Suites | 204 Centreport Drive, Greensboro, NC. 27409  
26 Hosted by: Greensboro/High Point Chapter

27

### 28 Summer Seminar 2024 -

29 August 9-11, 2024  
30 Courtyard by Marriott Charlotte Gastonia  
31 1856 Ramount Rd. Gastonia, NC. 28054  
32 Hosted by: Gaston Chapter

### 33 Winter Seminar 2025 - OPEN

### 34 State Convention 2025 -

35 March 27-30, 2025  
36 Village Inn, Clemmons, NC  
37 Hosted by: Foothills Chapter

38

### 39 Summer Seminar 2025 - Haywood County Chapter

1 Winter Seminar 2026 - OPEN

2 State Convention 2026 - OPEN

3 Summer Seminar 2026 - Gaston Chapter

4 Respectfully submitted:

5 Vicki Shuping, CMA(AAMA), CMPM, Chair

6

### 7 Report of the **EDUCATORS COMMITTEE**

8 This committee serves as a liaison between NCSMA and the North Carolina Association of  
9 Medical Assisting Educators (NCAMAE) and works with both to coordinate student activities at  
10 the annual NCSMA Convention and to promote student membership.

11

12 NCAMAE meets once a semester. Our Fall meeting was held on October 6, 2023, at Haywood  
13 Community College in Clyde, NC and our Spring meeting is scheduled for March 15, 2024, at  
14 Lenoir Community College. We discuss various topics of interest to educators of CAAHEP  
15 accredited medical assisting programs throughout North Carolina and encourage and promote  
16 membership to the students we serve.

17

18 At the 2023 NCSMA Convention held in Cherokee, NC the student activities included the  
19 Student Session in which we took the students on a magical journey by showing them how by  
20 relying on each other they can be strong and remain seated even without chairs. This year we  
21 were able to provide a NCAMAE tote bag and pen to each of the students as well as items  
22 donated by the NCSMA Ways and Means Committee. We also hosted the Quiz Bowl where the  
23 winners were provided unique trophies designed and created by the Haywood Community  
24 College Professional Crafts Wood Program.

25

26 The chair would like to thank President Cameron Smith, BS, CMA (AAMA) for the opportunity to  
27 serve on this committee. I would also like to express our thanks for NCSMA's continued support  
28 of NCAMAE and medical assisting students.

29

30 Rebecca Dail, CMA (AAMA), Chair

31

### 32 Report of the **EXECUTIVE COUNCIL**

33 The Executive Council has been polled on a couple of things this year, on 05/10/2023 the EC  
34 was polled and asked to ok the different placements of the BOT ads for Shirley Sawyer and  
35 Shannon Thomas. In the post-convention board meeting we voted to have them on the same  
36 page, but after the meeting it was brought up that with two of them running to have different  
37 placements for each of them so they could each shine in their own moment. All members  
38 voted and approved the different placements for the ads. On 06/12/2023 the EC was polled for  
39 the approval of the registration form and program for summer seminar, all members voted and  
40 approved this program. On 08/12/2023 the ways and means committee asked to reduce some  
41 of the current items to help them sale at Summer Seminar, the EC approved lowering the beach  
42 towels from \$15 to \$10 and the 3 large silver tumblers that we had left from \$25 to \$15. After

1 Summer seminar on 08/23/2023 there was a seminar bid received from the Charlotte Area  
2 chapter to host the Winter 2025 seminar. All members voted and approved this bid. On  
3 October 26, 2023 the EC was asked to approve travel mileage for Cameron Smith and Rebecca  
4 Walker to attend the Iredell Recruitment Meeting. All members voted and approved this  
5 request. On 11/11/2023 the EC was asked to approve the registration and program of speakers  
6 for the 2024 Winter Seminar in Raleigh, all members voted and the registration and program  
7 were approved. I would like to thank my Executive Council for working with me this year and  
8 for always responding promptly to the requests.

9 Cameron Smith, BS CMA (AAMA), Chair  
10 Paula Cooke, CMA (AAMA)  
11 Vicki Rummage, CMA (AAMA)  
12 Summer O'Neal, CMA (AAMA)  
13 Casie Cornelison, CMA (AAMA)  
14 Crystal Tawney, CMA (AAMA)  
15 Julie Walker, CMA (AAMA)

16

### 17 Report of the **GUIDELINES COMMITTEE**

18 This committee is charged with reviewing, updating and establishing, when needed, guidelines  
19 for use by the various officers and committees of NCSMA. Members of this committee are the  
20 NCSMA Past Presidents. The guidelines have been updated as changes have been approved by  
21 the NCSMA Board of Directors and distributed to the pertinent Committees and posted on the  
22 website, when appropriate.

23

24 Thank you to the members of this committee for their invaluable input. They make it a delight  
25 to serve as Chair of this committee. We appreciate the opportunity to serve NCSMA in this  
26 capacity and are always open to suggestions for changes or additions to any of the guidelines.

27

28 Rebecca Walker, CMA (AAMA), Chair

29

### 30 Report of the **HISTORY AND RESOLUTIONS COMMITTEE**

31 I would like to thank all the NCSMA Members who took pictures in my absence at the 2024  
32 Winter Seminar. All the pictures that have been taken in 2023-2024 will be made into a  
33 memento for President Smith. I would like to thank President Smith for allowing me to serve in  
34 this capacity.

35

36 Rebecca Eldridge, CMA (AAMA) - Chair

37

### 38 Report of the **JUDICIAL COUNCIL**

39 I am happy to report that the Judicial Council for the year 2023-24 has nothing to report for this  
40 year. I would like to thank President Smith for the opportunity to serve as committee chair and  
41 to the committee for the willingness to serve.

42

1 Shannon Thomas, CMA (AAMA), Chair

2 Members: NCSMA Past Presidents

3

#### 4 Report of the **LEGISLATION COMMITTEE**

5 We would like to thank President Smith for the opportunity to head up this committee. Our  
6 services have not been needed this year. We consider that to be good news.

7 Lynn Williams, CMA (AAMA) Co-Chair

8 Jackie Albritton, CMA (AAMA) Co-Chair

9

#### 10 Report of the **LONG-RANGE PLANNING COMMITTEE**

11 I would like to thank President Smith for a great year! The long-range committee met a  
12 couple times throughout the year. We have put in place generic emails for the  
13 committee chairs. This will allow anyone to email one certain email address instead of  
14 the chair of that committees' personal email. This will also help when moving from one  
15 chair to another, you do not have to worry about not having previous information. There  
16 are a few other items the committee has discussed and will be passed to the next  
17 committee chair.

18

19 Thank you to my committee for all their help this year!

20

21 Summer O'Neal, CMA (AAMA), Chair

22 Members:

23 Mariva van de Bovenkamp, CMA (AAMA)

24 Shirley Sawyer, CMA (AAMA)

25 Cameron Smith, BS, CMA (AAMA)

26

#### 27 Report of the **MARKETING COMMITTEE**

28 It has been my privilege to serve as the chair of this committee this year. Currently there is no  
29 report for this committee.

30

31 Cameron Smith, BS, CMA (AAMA), Chair

32

#### 33 Report of the **MEMBERSHIP COMMITTEE**

34 The office of Membership has been busy this year. We have been working hard on the  
35 membership put before us. We have each worked diligently to do this. We will bring together  
36 the information provided.

37

38 Vicki Rummage, CMA (AAMA), Chair

39 Paula Cooke, CMA (AAMA)

40 Shannon Thomas, CMA (AAMA)

41 Monica Barwick, CMA (AAM)

42 Felicia Blackwell, CMA (AAMA)

1 **Report of the NOMINATING COMMITTEE**

2 The Nominating Committee is responsible for soliciting, screening and presenting a slate of  
 3 nominees for the officers in accordance with Article XI, Section 1 of the NCSMA Bylaws.  
 4 There are seven elected offices open for the 2024-2025 year. The following nominees have met  
 5 the qualifications and requirements.

6  
 7 President: Paula Cooke, CMA (AAMA) Foothills Chapter  
 8 President-Elect: OPEN  
 9 Vice-President: Stephanie Hodgin, CMA (AAMA) Greensboro Chapter  
 10 Secretary: Linda Metcalf, CMA (AAMA) Haywood County Chapter  
 11 Treasurer: Summer O’Neal, CMA (AAMA) High Point Chapter  
 12 Heather Wines, CMA (AAMA) Haywood County Chapter  
 13 Speaker of the House: Rebecca S Eldridge, CMA (AAMA) Foothills Chapter  
 14 Patricia Clark, CMA (AAMA) Union County Chapter  
 15 Vice Speaker of the House: Casie Cornelison, CMA (AAMA) Union Co Chapter  
 16

17 The following nominees for Delegate to the 2024 AAMA National Conference, September 2024,  
 18 have been reviewed and have met the qualifications and requirements.

19  
 20 Patricia Clark, CMA (AAMA) Union County Chapter  
 21 Paula Cooke, CMA (AAMA) Foothills Chapter  
 22 Casie Cornelison, CMA (AAMA) Union County Chapter  
 23 Rebecca Eldridge, CMA (AAMA) Foothills Chapter  
 24 Stephanie Hodgin, CMA (AAMA) Greensboro Chapter  
 25 Linda Metcalf, CMA (AAMA) Haywood County Chapter  
 26 Summer O’Neal, CMA (AAMA) High Point Chapter  
 27 Cameron Smith, CMA (AAMA) Haywood County Chapter  
 28 Heather Wines, CMA (AAMA) Haywood County Chapter  
 29

30 Members interested in running from the floor of the House of Delegate are required to submit  
 31 a completed nomination form to the Chair for review no later than Thursday, April 25, 2024 at  
 32 8pm.

33  
 34 There will be a time during the house for the nominees for officer to speak this year.

35  
 36 I would like to thank committee members for their hard work in reviewing and verifying these  
 37 nominees.

38  
 39 Shirley Sawyer, CMA (AAMA), CPC – Chair

40 Members:

41 Elsie Brooks, CMA (AAMA) – Gaston Co Chapter  
 42 Casie Cornelison, CMA (AAMA) - Union County Chapter  
 43 Paula Cooke, CMA (AAMA) – Foothills Chapter  
 44 Sabrina Johnson, CMA (AAMA) – Greensboro Chapter  
 45 Calista Shea, CMA (AAMA) – Catawba Chapter



1 Maria van de Bovenkamp, CMA (AAMA) – Wilmington Chapter

2

### 3 Report of the **PAST PRESIDENTS COMMITTEE**

4 The Past Presidents met at the 2023 Summer Seminar and the 2024 Winter Seminar. Due to my  
5 absence at the 2024 Winter Seminar, Shirley Sawyer, CMA (AAMA), CPC, led the meeting and  
6 discussed suggestions for the Nominating Committee and the Awards Committee. We will be  
7 hosting the first timer's session again at the 2024 Convention. Thank you, President Smith, for  
8 allowing me to serve in this capacity.

9

10 Rebecca Eldridge, CMA (AAMA), Chair

11

### 12 Report of the **SCHOLARSHIP COMMITTEE**

13 Scholarship committee sent out notes to all schools in the state. We have not received them  
14 back as of yet. We will let you know at the luncheon.

15

16 Vicki Rummage, CMA (AAMA), Chair

17 Summer O'Neal, CMA (AAMA)

18 Paula Cooke, CMA (AAMA)

19

### 20 Report of the **WAYS AND MEANS COMMITTEE**

21 This year the Ways and Means committee has been present at all meetings of the NCSMA. We  
22 are continuing to discuss ways to make things easier on the committee and its members so that  
23 there isn't a whole lot of stock that we have to truck around. We haven't had to order anything  
24 new this year and we will continue to monitor that stock levels and have things at all meetings.  
25 We are still discussing ways to have items available to members even if there isn't a meeting  
26 happening around them soon. We would like to thank the members that took time to stop by  
27 the ways and means table during a meeting and for proudly wearing or promoting the items at  
28 other meetings. As chair I would like to thank my committee for their hard work this year.

29

30 Cameron Smith, BS, CMA (AAMA) – Chair

31 Shirley Sawyer, CMA (AAMA), CPC

32 Amber Greer, BS, CMA (AAMA)

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## NCSMA ADHOC COMMITTEE REPORT

Each NCSMA Committee Chair is responsible for submitting a report of their committee's activities for the **NCSMA Year (May 2023-April 2024)**

### Report of the **CHAPTER RECRUITMENT AND REORGANIZATION AD HOC COMMITTEE**

Thank you, President Smith, for allowing me to chair this committee. This year, we focused on the Iredell area. We met on 10/21/2023 with a ½ day workshop. We offered 3(three) free CEU's – Vicki Shuping, CMA (AAMA), Cameron Smith, CMA (AAMA), and Shannon Thomas, CMA (AAMA) were the speakers and offered an Administrative, Clinical and General CEU. Afterwards, those that were interested in forming a chapter stayed and we had a meeting. There were 14 members in attendance that day. As a group, they decided to plan their next meeting for 11/18/2023. At this meeting, they voted in officers and started working on their bylaws.

The new officers for the Iredell Area Chapter are:

President – Brandy Rowe, CMA (AAMA)  
President – Elect – Faith Snyder, CMA (AAMA)  
Secretary – Lindsey Hughes, CMA (AAMA)  
Treasurer – Denise Moose, CMA (AAMA)

At Winter Seminar 2024, the Iredell Area Chapter became an affiliate chapter of the NCSMA and was given their charter. We look forward to watching this chapter grow!!!  
Congratulations Iredell Area Chapter!!!!

Thank you to everyone on this committee for helping work towards forming this new chapter! We all put in a lot of hard work, and it has paid off!

Sincerely,

Summer O'Neal, CMA (AAMA), Chair

Members:

Membership Committee

Vicki Rummage, CMA (AAMA)

Paula Cooke, CMA (AAMA)

Shannon Thomas, CMA (AAMA)

Monica Barwick, CMA (AAMA)

Felicia Blackwell, CMA (AAMA)

## NCSMA OFFICER REPORTS

Each NCSMA Officer is responsible for submitting a report of their activities for the  
**NCSMA Year (May 2023-April 2024)**

### Report of the **PRESIDENT**

Well this has been a wonderful year. I started my year off with a bang as each of the officers chose a toy to go along with my theme of Toy Story. It seems like yesterday that we were preparing for summer seminar in Kinston and getting everything set to go there. Jump a head a few short weeks and I was off to Florida for the AAMA National conference. While there I was awarded the Rising Star Award for AAMA Excel Awards. To be sitting in a room full of your peers and hear the things that were said about you, leaves you speechless for a minute, but only for a minute because NCSMA gathers around and shows you why they say those things about you. I love my NCSMA Family. After the meetings I had some to enjoy a mini vacation at Walt Disney World and of course I got to visit Toy Story Land. Once back home it was back to business. I have attended the Summer Seminar meeting in Kinston, NC in August, Winter Seminar in Raleigh, NC in January, and the NCSMA Annual Convention in Greensboro, NC in April. I also had the privilege of speaking and representing NCSMA at the Iredell recruitment meeting along with other NCSMA members.

This year the community service project that I chose this year was Reel Recovery. We have collected money at every state meeting and I have been told that several chapters have donated money themselves to this charity., It means more to me to know that this charity was able to be helped during my year as State President.

As my year comes to close I am reminded of the two famous taglines from the Toy Story movies. The first one being To Infinity and Beyond, made famous by Buzz Light year, I do believe and hope that my year as President has helped to put NCSMA into that category. And then the last one, and this one being the best way to sum up a year in this society, You Will Always Have a Friend in NCSMA! I have made countless friendships over the last 7 years and I will continue to be the smiling face that welcomes new and old CMA's to this organization.

Cameron Smith, BS, CMA (AAMA)

### Report of the **PRESIDENT-ELECT**

It has been an honor to serve as your President Elect this year. I attended all functions except the Winter Seminar and that was due to a family emergency and the hospitalization of my stepfather. I have been following our current president Cameron closely. I have also been working diligently on getting my committees together to make the transition smooth and successful. I will always strive to make the NCSMA # 1 in the AAMA! Thank you in your confidence that you have entrusted in me.

Paula Cooke, CMA (AAMA)

1 **Report of the VICE-PRESIDENT**

2 Thank you for having me be Vice President this past year. I have attended all the functions  
3 assigned to me except the two I have missed due to my stroke. The year has been a very tough  
4 one to handle. I hope this is a better year than the previous one.

5  
6 Vicki Rummage, CMA (AAMA)

7  
8 **Report of the SECRETARY**

9 Thank you for allowing me to serve as your state secretary for the last two years. I have  
10 learned so much and continue to grow. I look forward to working as a mentor for the  
11 person elected to this office next. Whomever that may be, you will do a great job! I am  
12 always here to help if needed. Thank you to everyone for making sure I wrote the  
13 minutes correctly and proficiently.

14  
15 Sincerely,  
16 Summer O'Neal, CMA (AAMA)

17

18 **Report of the TREASURER**

19 I would like to thank the members of NCSMA for trusting in me to serve as your treasurer and  
20 to oversee the financial affairs of the society for the past two years. It has continued to be a  
21 learning experience and I appreciate the knowledge I have gained while serving in this capacity.  
22 I have attended all state meetings and provided up to date financial statements as required.  
23 Thank you to all those who have mentored me in this role and the support you have given me. I  
24 look forward to continuing to serve NCSMA to the best of my abilities.

25  
26 Respectfully submitted,  
27 Casie Cornelison, CMA (AAMA)

28  
29 **Report of the SPEAKER OF THE HOUSE**

30 As Speaker of the House of Delegates I have attended or will attend the following meetings as  
31 an officer:

- 32 2023 Post Convention Board Meeting – Cherokee, NC
- 33 2023 Summer Seminar and Board Meeting – Kinston, NC
- 34 2024 Winter Seminar and Board Meeting – Raleigh, NC
- 35 2024 Pre-Convention Board Meeting, House of Delegates and Convention – Greensboro, NC

36  
37 During the 2023 House of Delegates conducted during the NCSMA Convention in Cherokee, NC  
38 the delegates voted to hold a remote meeting for the specific purpose of voting on proposed  
39 bylaws amendments that could not be voted on during that session as the delegates packet had  
40 not been received by the required bylaws deadline. This officer, along with Vice-Speaker  
41 Patricia Clark, CMA (AAMA) conducted the remote House of Delegates meeting in June 2023  
42 and a report of that session is included in this packet.

43  
44 For the 2024 House of Delegates the packet will be distributed electronically as a cost  
45 containment measure and also to allow for the timely delivery of the packet. This decision was

1 announced at the Summer Board of Directors meetings and was made known to all members  
2 via the **TEMPO** and by emails sent to the component chapter presidents. Chapter presidents  
3 were also contacted to inform them of the number of eligible delegates/alternates they were  
4 entitled to for the 2024 House of Delegates. As delegate/alternate names are received their  
5 membership is verified and the chapter president has been informed of the delegate/alternate  
6 eligibility to serve.

7  
8 This office has contacted all officers, committee chairs, and delegates/alternates to the AAMA  
9 House of Delegates to inform them of the reports required for the delegates packet along with  
10 the instructions for submission of those reports and the deadline date for receiving those  
11 reports.

12  
13 This officer would like to thank the membership for allowing me to serve as their Speaker of the  
14 House and I look forward to a smooth and productive 2024 House of Delegates.

15  
16 Rebecca Walker, CMA (AAMA)

17  
18 **Report of the VICE-SPEAKER OF THE HOUSE**

19 Thankful to the NCSMA HOD for electing me as VICE-SPEAKER of the House. I have carried out  
20 the duties of my office by attending all Seminars and board meetings. Serving under the  
21 direction of House Speaker Rebecca Walker. Rebecca has mentored me in the duties of the  
22 Vice-Speaker as we have worked to verify credentials, prepare Delegate packets for distribution  
23 in a timely manner. We have worked together to ensure the 2024 HOD will be a well-run  
24 informative house.

25  
26 Patricia Clark, CMA (AAMA)

27  
28 **Report of the IMMEDIATE PAST PRESIDENT**

29 The immediate past president has attended the post-convention board meeting in May 2023,  
30 Summer board of Directors meeting in August 2023 and winter Board meeting in January 2024.

31  
32 Immediate Past President Sawyer has also been available to answer and help President Smith as  
33 needed through the year. Attended as a guest the Iredell reorganization meeting and was  
34 available to answer questions from those in attendance.

35  
36 Shirley Sawyer, CMA (AAMA), CPC

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## NCSMA APPOINTED OFFICER REPORTS

The NCSMA President appoints the following officers, and each is responsible for submitting a report of their activities for the **NCSMA Year (May 2023-April 2024)**

### Report of the **CHAPLAIN**

As Chaplain I have sent cards to members that needed cheer, sympathy, support and/or encouragement throughout the year.

I have attended or will attend the following meetings and have delivered an invocation when needed.

2023 Post Convention Board Meeting – Cherokee, NC

2023 Summer Seminar and Board Meeting – Kinston, NC

2024 Winter Seminar and Board Meeting – Raleigh, NC

2024 Pre-Convention Board Meeting, House of Delegates and Convention – Greensboro, NC

I would like to express my thanks to President Cameron Smith, CMA (AAMA) for asking me to serve in this capacity.

Marilyn Mainwaring, CMA (AAMA)

### Report of the **PARLIAMENTARIAN**

The office of Parliamentarian is appointed by the President and is directed to act in an advisory capacity on all questions regarding parliamentary procedures, according to Robert's Rules of Order. The Parliamentarian also serves as an ex-officio member of the Board of Directors and Executive Council and serves in an advisory capacity to the Bylaws Committee. It has been an honor to serve the NCSMA as Parliamentarian this year. I thank the President for appointing me in this role.

Meetings attended in the role of Parliamentarian:

- North Carolina Society of Medical Assistants Convention, post-convention board meeting, March 27, 2023.

- North Carolina Society of Medical Assistants Summer Seminar, August 19, 2023, held in Kinston, NC. Attended CEU sessions and Board meetings.

- American Association of Medical Assistants Conference, October 21-24, 2023, held in Orlando, FL. Attended CEU sessions, Knowledge Bowl, LEAP forum, MAERB forum, and other events during this conference.

- North Carolina Society of Medical Assistants Winter Seminar Board meeting, January 21, 2024, held in Raleigh, NC.

Upcoming meetings to attend in this role:

- North Carolina Society of Medical Assistants Convention, April 2024, to be held in Greensboro, NC.

I look forward to what next year brings for the NCSMA.

Respectfully, Amber Greer, BS, CMA (AAMA)

## DELEGATES/ALTERNATE TO THE AAMA HOUSE OF DELEGATES REPORTS

Below is an excerpt from the Standing Rules for NCSMA Delegates and Alternates to the AAMA House of Delegates:

*Each delegate and alternate that attends the AAMA national conference and who receives reimbursement for expenses incurred will prepare a written report for the NCSMA Delegates packet and to be posted on the NCSMA website. The report must include:*

- *List of mandated functions attended*
- *Short report of each mandated function*
- *A list of the days attended*
- *What attendee learned from conference*
- *Leadership information learned to share with NCSMA members*

### **First Delegate: Cameron Smith, BS, CMA (AAMA) – Haywood County Chapter**

I had the pleasure of being elected to serve as a Delegate to the 67<sup>th</sup> Annual Conference for the American Association of Medical Assistants. I would like to thank the membership of this society for allowing me to go and represent NCSMA at this meeting. I left the mountains of Western NC on Thursday September 21 with several other delegates in tow to Lake Buena Vista, FL. To say that I was a happy person when we landed in the Most Magical Place in the World would have been an understatement. We arrived at our hotel and got settled in for what would be a wonderful weekend of fellowship and meetings. We had dinner at Disney Springs and did a little sightseeing and shopping before we got down to the meetings on Friday Morning. On Friday, I attended the Board of Trustees meeting that was led by President Novack. In this meeting several topics were discussed, the website is going to be redesigned and will have a new look soon. Don Balasa will be the Key note speaker at the HOD meeting tomorrow to talk about how MAERB, CAAHEP and the AAMA are all connected and what each of them do for each other. The different committees gave their final reports and the marketing committee showed us some new and exciting things coming to the website for purchase to promote the AAMA credential and ourselves as Certified Medical Assistants. The CMA today will be getting a facelift and a new name.

On Friday afternoon we had the Carolina Knowledge Bowl, this is always a fun event for everyone involved. The Nationally Known AAMA Cheerleaders made an appearance and cheered all the teams on as they competed. On Friday evening we got all dressed up in a best 80s gear and attended the welcome/awards party. We were a very colorful group and everyone that was dressed up was entered into a costume contest with Don Balasa winning the Best Dressed as Don Johnson from Miami Vice. At the Awards party different types of awards were giving for best publication, most growth, best community service project, etc. Sadly, NCSMA didn't walk away with any of those awards but we did leave the party with two of the most prestigious awards that are given, our very own Rebecca Eldridge, CMA (AAMA) won Medical Assistant of the year and I was awarded the very First Rising Star Award for my dedication and commitment to the AAMA in the first 7 years of membership. To say I was a little surprised when they read the things that were said in the nomination letters from some of the people in this society, and then for them to be saying that about me, I was very grateful for the NCSMA family that I have had the pleasure to serve over the last 6 years.

1 Saturday morning was the start to the 67<sup>th</sup> House Of Delegates where the business of the Association is  
2 conducted. As always the house was opened by saying the Pledge of Allegiance, and then the National  
3 anthem being sung this year by the Orlando Gay Chorus. Once that was done Don Balasa, the keynote  
4 speaker gave his address about how MAERB, CAAHEP, and the different board within the AAMA  
5 (Certifying, Continuing Education, and the Board of Trustees) all work together but separately. He also  
6 touched base on the NCCA and the 5 credentials are offered to Medical Assistants. It was also  
7 mentioned that there are companies out there offering CEU's for cheap and while that isn't fair to the  
8 AAMA, due to the antitrust laws there is noting that can be done about it. After the Keynote address we  
9 had a quick break before we started on the business of the house. When the House of Delegates  
10 reconvened, Speaker Wicker opened the floor for nominations. Since the speaker hadn't received any  
11 nomination forms by the deadline for nominations form the floor the Officer nominations were closed.  
12 Then the floor was opened for candidates to the nominating committee. Once those nominations were  
13 completed the house of delegates adjourned and we had the chance to meet all the candidates that  
14 were running for office. They were picked at random to get up and give their speeches and then they  
15 all worked their way around the room meeting each state delegation and being asked questions. Once  
16 this time was up we were free for lunch.

17 After lunch we went into committee hearing on reports, bylaws and resolutions. The biggest topic in the  
18 reports committee was why the BOT meeting weren't being held in Chicago, and what the cost was vs  
19 the benefit. The bylaws committee was another hot discussion around the other credentials being  
20 allowed to come into our meetings and what they can and can't do there. After the committee  
21 meetings were finished the house was in recess till 6:30pm. NCSMA delegates met and discussed all the  
22 candidates and the bylaws that were up for discussion. At the given time the house was reconvened  
23 and the voting took place with the results as follows:

#### 24 **Nominating Committee**

25 Crissy Taylor, CMA (AAMA)  
26 Casie Hamilton, CMA (AAMA)  
27 Todd Lasher, CMA (AAMA)  
28 Michelle Van Handel, CMA (AAMA)

29

#### 30 **Officers**

31 President-Monica Case, CMA (AAMA)  
32 Vice-President Aimee Wicker, CMA (AAMA) MA-Law  
33 Speaker of the House-Sherry Bogar, CMA (AAMA) CN-BC  
34 Vice Speaker of the House- Natasha Geno, CMA (AAMA) ATS  
35 Secretary-Virginia Thomas-CMA (AAMA)

36

#### 37 **Trustees**

38 Aimee Quinn, CMA (AAMA)  
39 Shirley Sawyer, CMA(AAMA), CPC  
40 Shannon Thomas, CMA (AAMA)  
41 Sandra Williams, CMA (AAMA)  
42 Candy Miller, CMA (AAMA)

43



1 On Sunday, I attended state leaders where we got to have some interactive fun learning about what we  
2 as an organization wanted from our leaders on the local, state, and national level. All the ideas were  
3 compiled and will be distributed to all state leaders to share with their respective states. After the  
4 leadership meeting it was time to rest for a quick minute before we got all dressed up to attend the  
5 President's Banquet. At this gathering there was one last award to give out and our very own Rebecca  
6 Walker was given the Life Member award for her service not only to NCSMA but to the AAMA as well.  
7 After the dinner we were free to do some exploring around the Disney Property and to see other sights.

8  
9 The rest of the week I was on some personal time and I got to explore all 4 parks at Walt Disney World,  
10 with my Disney Bestie and we had a great time spending 4 days in the Most Magical Place in the world.  
11 Thank you to NCSMA again for allowing me to represent each of you at this meeting.

### 12 **Second Delegate: Paula Cooke, CMA (AAMA) – Foothills Chapter**

14 Wednesday night started out a little crazy. I was supposed to meet Casie and her husband in  
15 Statesville and she and I were going in my car to Cameron's house to spend the night so we  
16 could leave together along with Shirley the next morning. Unknown to us, I-40 exit along with  
17 on ramps were closed for construction. I tried every ramp that I knew of to get on 40 and Chris,  
18 who is a truck driver, tried every exit that he knew. It took us about 2 hours to meet up, but  
19 finally we were on our way. The next morning was not a lot better. Shirley's suitcase handle  
20 broke when she picked it up to leave which necessitated a run to Wal Mart. In the meantime,  
21 Cameron discovered that his suitcase wheel was broken but would still roll. We finally got on  
22 the airplane which was a great relief. Florida here we come!!

23 Thursday when we landed was picture perfect. We got to our rooms at the hotel and unpacked.  
24 That night several delegates and alternates went out to dinner at Disney Springs. The food was  
25 excellent, and conversations flowed freely. After finishing, we walked around and took in the  
26 sights and shopped some.

27 Friday morning started the Board of Trustees meeting @ 9. They talked about the new Website  
28 for the AAMA and the changes that are being made to the magazine CMA Today. They could  
29 not give us an exact date for these changes to take place. We were informed that Don Balasa  
30 would be the keynote speaker in the HOD discussing MAERB, CAAHEP, and other entities and  
31 how the AAMA can work together. Don also spoke with us regarding CMA licensing, and he says  
32 that would be up to each state. BOT members gave us reports on what their committees had  
33 been working on this year also. After this meeting, North and South Carolina went into  
34 Knowledge Bowl mode. We have hosted this for more than 10 years and it's always been a  
35 huge success. This year was no exception. What better way to get 2 CEU's while laughing and  
36 learning. Later that night was the Welcome Party and Awards Ceremony. The theme this year  
37 was 80's night. Most were dressed in their 80's attire as there was a costume contest. I really  
38 enjoyed this party because I got to spend time with friends from other states along with making  
39 new friends. Then came the most important part, Cameron Smith, CMA (AAMA) won the new  
40 award, The Rising Star Award and then Rebecca Eldridge, CMA (AAMA) took Medical Assistant  
41 of the Year!

1 Saturday we were up early for the House of Delegates meeting. After the welcome and  
2 introductions, Don started his keynote address. He discussed how the Certifying Board,  
3 CAAHEP, and MAERB work together but are separate entities. The other part of his speech was  
4 that a lot of commercial providers are offering low cost CEUs and most don't think that this is  
5 fair to AAMA. He explained that due to antitrust laws there is nothing the AAMA can do. During  
6 the reference committee meeting there was a lot of discussion as to whether or not to allow  
7 RMAs and CCMAs into the organization.

### 8 **Third Delegate: Casie Cornelison, CMA (AAMA) – Union County Chapter**

9 Thank you for allowing me to serve as a delegate to AAMA 67 th Annual National Conference  
10 on behalf of NCSMA. This year's conference was held in Lake Buena Vista, Florida September 22  
11 nd -25 th , 2023, also known as DISNEY.

12 On Friday morning we started with the BOT meeting at 9:00 am. Surprisingly there were only  
13 about 18 or 19 different states represented during this session. Don Balasa JD, MBA, CEO and  
14 Legal Counsel gave some insight on his keynote presentation on how boards relate to one  
15 another that was being presented on Saturday and a verbal update in regards to how licensure  
16 delineates scope of practice. We also were able to hear the Committee Reports from the BOT of  
17 activities that had taken place since the mailing of the HOD packets. The Awards Committee  
18 tried to do something fun for attendees this year at conference an offered a theme night which  
19 was 80's! Marketing Committee reported they had tried to work on products to offer to  
20 members for easy printing to use during MAR week, had several examples to pass around. I also  
21 learned that CMA Today is being discussed to change to Medical Assisting Today; Magazine for  
22 Professional Medical Assistant as reported by President Novack as an uplift change for branding  
23 and fresh look all still in the works. Some of this discussion comes from the costs associated  
24 with producing of the magazines, so consideration to a digital version is being looked into. The  
25 afternoon continued to be full of learning and networking as NCSMA joined with SCSMA to host  
26 the world-famous knowledge bowl. Friendly competition and the cheerleader's talent, can't  
27 beat that free entertainment! That session is always well attended and always learn something  
28 I had forgotten.

29 We moved right on into the night and it was certainly fun to have bright colors, big hair and  
30 rock through the night 80s style as we celebrated our own Rebecca Eldridge, CMA (AAMA) as  
31 Medical Assistant of the Year and Cameron Smith, CMA (AAMA) as Rising Star. How awesome  
32 that we have the best in our state?!?!

33 Saturday, September 23, 2023, House of Delegates was held. Before opening of the House by  
34 Speaker Wicker, Don Balasa JD, MBA, CEO and Legal Counsel gave a presentation on the  
35 Medical Assistant Credentials accredited by NCAA which include: CMA (AAMA), RMA (AMT),  
36 CCMA (NHA), NCMA (NCCT), CMAC (ACA). This information was helpful after seeing proposed  
37 bylaws. The House of Delegates was called to order by Speaker Wicker and credentials report  
38 was given and a quorum was present. North Carolina is well represented; we have the largest  
39 voting power; that is something to be proud of! We need to keep growing our membership to

1 make our voices even stronger! We had the opportunity to meet the candidates running for the  
2 open positions to the Board of Trustees. During Reference Committee we reviewed the  
3 proposed by-law changes and reviewed committee reports. It's an open forum with some  
4 limitation to discuss the proposals prior to voting. We reconvened at 6:30p to have the second  
5 session of the House of Delegates to finalize all voting which is done electronically. The results  
6 were tallied and the following were elected:

7 Aimee Wicker, CMA (AAMA)-Vice President  
8 Sherry Bogar, CMA (AAMA)- Speaker of the House  
9 Natasha Geno, CMA (AAMA)- Vice Speaker of the House

10 Trustees:

11 Shirley Sawyer, CMA (AAMA), CPC  
12 Shannon Thomas, CMA (AAMA)  
13 Aimee Quinn, CMA (AAMA)  
14 Sandra Williams, CMA (AAMA)  
15 Candy Miller, CMA (AAMA)

16 I am also happy to report that I was elected as a Nominating Committee Member for this year.

17 Sunday, September 24 th , 2023 the State Leaders meeting was held. It is open to all and  
18 encouraged for everyone to attend that is interested in learning more on leadership. This year  
19 the AAMA Leadership Committee had several activities where we mixed up tables and had to  
20 answer questions with those at our table; was a great way to hear others perspectives and get  
21 to know people from other states. They provided a lot of printed material to bring back to our  
22 state and local chapters. The fun didn't stop with this session, we all got dressed to the nines  
23 and enjoyed the President's Banquet. It was an absolute honor to watch Rebecca Walker be  
24 presented AAMA Lifetime Membership Award.

25 All in all, it was a jammed pack weekend full of networking and learning. I attended all required  
26 meetings and appreciate the opportunity to continue to serve our state and represent North  
27 Carolina. I look forward to continuing to grow and serve. Thank you again!

#### 28 **Fourth Delegate: Stephanie Nofsinger, CMA (AAMA) – Triangle Area Chapter**

29 As one of the elected National Delegates for the 2023 AAMA National Conference, I would like  
30 to express my gratitude. This was my second National Conference but first time going as a  
31 National Delegate representing North Carolina. This experience has afforded me the  
32 opportunity to not only network and reconnect with familiar faces, but to also learn so much  
33 about how the AAMA is structured and operates. In preparation for this role I printed the  
34 House of Delegates packet and reviewed it prior to attending the 2023 AAMA HOD  
35 Delegate/Alternate virtual orientation on August 26th, 2023.

36  
37 The AAMA National Conference was held in Lake Buena Vista, Florida, September 22nd- 25th,  
38 2023. I attended all required meetings, starting with the Board of Trustees Meeting held at 9am  
39 on September 22, 2023. The meeting was called to order and there were representatives from

1 about 19 states present. During this meeting, we heard from Michael Knight, IT Consultant, who  
2 gave a verbal update on website reconstruction. At this time there is no completion date. We  
3 also heard from the committee chairs, they gave verbal reports of activities held since their  
4 annual reports had been given. Next we heard about position updates for the months of July,  
5 August and September 2023 from The Speaker, Vice Speaker, Vice President and President.  
6 Last, Don Balasa, AAMA CEO and Legal Council, gave a verbal report of state licensure and  
7 states scope of practice. He also reported that he would be attending the Nurse Practitioner's  
8 Conference in the Spring of 2024. I also attended the CMA (AAMA) Knowledge Bowl and even  
9 participated as one of the Cheerleaders. This was my second year participating as cheerleader  
10 and I have to say it's a lot of fun! Last, I attended the 80's themed Awards and Welcome  
11 Celebration. I, unfortunately, did not participate in the 80's attire but thoroughly enjoyed  
12 seeing everyone dressed up. This year North Carolina pulled in some amazing awards. With our  
13 current State President Cameron Smith, CMA (AAMA) receiving the Rising Star Award, Rebecca  
14 Eldrige, CMA (AAMA) receiving the Medical Assistant of the Year award and Rebecca Walker,  
15 CMA (AAMA) receiving the Life Membership award.

16  
17 Saturday, September 23rd, 2023 I attended the House of Delegates meeting. Before the  
18 meeting was called to order, Don Balasa, JD, MBA gave a Keynote Speaker presentation. This  
19 presentation included information regarding the five accredited Medical Assistant credentials  
20 that are accredited via the NCCA. This information was useful and clarifying in regards to one of  
21 the Bylaws being proposed to change this year. After the Keynote, the meeting was called to  
22 order by the Speaker of the House Wicker. There was an introduction of the Board of Trustees,  
23 Officers, Past Presidents and the AAMA Staff. A report was then given regarding total voting  
24 power of 151, with 143 registered and 8 proxy votes, 73 equalling the majority vote, 95  
25 equalling a two-thirds vote, with a quorum present. During this session we heard nominations  
26 from the floor which included our very own Paula Cooke, CMA (AAMA) and Casie Hamilton,  
27 CMA (AAMA). This year Shirley Sawyer, CMA (AAMA) and Shannon Thomas, CMA (AAMA) ran  
28 for Board of Trustees as well. We got to hear from them during the first session of HOD and the  
29 other candidates as well during the 'Meet the Candidate' session. At 1:30pm I attended the  
30 Reference Committee, where the floor was open to discussion on several Reports and Bylaws.  
31 As this was my first time as a National Delegate, it was most interesting to see how everyone  
32 felt about different aspects presented. The second session of the HOD was called to order at  
33 6:30pm with the voting power numbers given a second time, along with no old or new business  
34 needing to be reported. We voted electronically on each of the proposed Bylaws, Officers and  
35 Board of Trustees. The following were the results of the voting on the Officers and Trustees:

36 Vice President: Aimee Wicker, CMA (AAMA)  
37 Speaker of the House: Sherry Bogar, CMA (AAM)  
38 Vice Speaker of the House: Natasha Geno, CMA (AAMA)  
39 Trustees: Shirley Sawyer, CMA (AAMA)

1 Shannon Thomas, CMA (AAMA)

2 Aimee Quinn, CMA (AAMA)

3 Sandra Williams, CMA (AAMA)

4 Candy Miller, CMA (AAMA)

5

6 During a break from the HOD, I completed a volunteer form to be on one of the National level  
7 committees. I am happy to report that I am now on the Membership Committee and look  
8 forward to learning and becoming more involved.

9

10 Sunday, September 24th, 2023 I attended the State Leaders meeting. This meeting was very  
11 informative and fun. During this meeting we were moved to different tables to essentially sit  
12 with new people. I met several new faces during this exercise including Alexis Holcomb, from  
13 Oregon, Kelly Rayman from Michigan, Twana Triplett from South Carolina, Dianne Mower from  
14 Illinois, and Jeanette Tyler from Florida. We were asked a series of questions in regards to skills  
15 needed for effective leadership, what we would want to know about leadership, and tools we  
16 currently use and would like to use. After discussing as a whole we were provided with lots of  
17 informational print outs to assist in using the website and how to find tools we have available at  
18 present. While our suggestions and requests were written down for future use. I also attended  
19 the President's Banquet that evening. It was a delight seeing everyone in their formal attire and  
20 to hear the speeches given by exiting President Novak and incoming President Case. The food  
21 was great and the company even better.

22

23 Again, I would like to express my thanks for being voted in as a delegate to the National AAMA  
24 Conference. I learned so much in regards to our Society and hope to continue to learn and  
25 move forward on a local, state and even national level one day.

26

### 27 **Fifth Delegate: Summer O'Neal, CMA (AAMA), CDT – High Point Chapter**

28 Thank you for electing me as a National Delegate to the 2023 AAMA National Conference this  
29 year. I have enjoyed representing North Carolina as a delegate in the AAMA House of Delegates  
30 for the past five years. This year's conference was held at the "Happiest Place on Earth" –  
31 Disney World in Florida. We stayed at the Hilton Orlando Lake Buena Vista Hotel. When Covid  
32 19 became a pandemic, the AAMA cancelled the national conference, which was supposed to  
33 be at the same place. We were all saddened by this news and could not wait for the chance to  
34 visit Florida and Disney to come around again.

35

36 The AAMA National Conference was held in Lake Buena Vista, Florida, September 22nd- 25th,  
37 2023. I attended all required meetings, starting with the AAMA HOD Delegate/Alternate Virtual  
38 Orientation on August 26, 2023. The first meeting of the weekend was held on Friday,  
39 September 22, 2023, starting with the Board of Trustees Meeting held at 9 am. We were given

1 verbal reports from committee chairs which included their activities held since the HOD packet  
2 was mailed out. Finally, Don Balasa, JD, MBA, CEO and Legal Counsel, gave a report of state  
3 licensure and states scope of practice. He also stated that he would be attending the Nurse  
4 Practitioners Conference in the Spring of 2024. That afternoon, I attended the CMA (AAMA)  
5 Knowledge Bowl and helped the group out by doing the brackets for the teams. We always  
6 have a fun time helping co-host this even with our sister state South Carolina! That night, I  
7 attended the 80's themed Awards and Welcome Celebration. Several of us dressed in 80's  
8 attire and had a wonderful time! This year we did not bring home any Excel Awards. However,  
9 we did bring home three prestigious awards with our current State President Cameron Smith,  
10 BS, CMA (AAMA) receiving the Rising Star Award, Rebecca Eldrige, CMA (AAMA) receiving the  
11 Medical Assistant of the Year award. You both were well deserving of these awards!

12  
13 On Saturday, September 23 rd , 2023, I attended the House of Delegates meeting. Don Balasa,  
14 JD, MBA was the Keynote Speaker and gave a presentation that included information regarding  
15 the five accredited Medical Assistant credentials that are accredited via the NCCA. Once Don  
16 finished speaking, House of Delegates was called to order with introduction of the AAMA Board  
17 of Trustees, Officers, Past Presidents, and AAMA staff. Once introductions were made, they  
18 announced that there was a quorum present. During this session, there were nominations from  
19 the floor which included our very own Paula Cooke, CMA (AAMA) and Casie Cornelison, CMA  
20 (AAMA). This year Shirley Sawyer, CMA (AAMA), CPC and Shannon Thomas, CMA (AAMA) ran  
21 for Board of Trustees. We were able to hear from each nomination that was running for a  
22 position. After the first session of HOD, we were able to speak to the candidates during the  
23 "Meet the Candidates" session. The next meeting of the day was the Reference Committee,  
24 where the floor was open to discussion on Reports and Bylaws. The last half of the evening was  
25 the second session of House of Delegates. We voted electronically on each of the proposed  
26 Bylaws, Officers, and Board of Trustees. The following were the results of the voting on the

27  
28 Officers and Trustees:

29 Vice President: Aimee Wicker, CMA (AAMA)  
30 Speaker of the House: Sherry Bogar, CMA (AAM)  
31 Vice Speaker of the House: Natasha Geno, CMA (AAMA)  
32 Trustees: Shirley Sawyer, CMA (AAMA), CPC  
33 Shannon Thomas, CMA (AAMA)  
34  
35 Aimee Quinn, CMA (AAMA)  
36 Sandra Williams, CMA (AAMA)  
37 Candy Miller, CMA (AAMA)  
38

39 Sunday, September 24th, 2023, I attended the State Leaders meeting. As I was part of the  
40 AAMA Leadership Committee this year, I helped with this meeting. We had a fun time hearing  
41 everyone's thoughts and ideas on leadership. Those that attended started sitting with

1 whomever they came into the meeting with. After the first set of questions were discussed and  
2 read aloud, each person was given a card with an animal on it. You then had to move to the  
3 table that had that animal on it. This was meant to mix everyone up so you can get out of your  
4 comfort zone and meet new people and discuss with others that you are not familiar with  
5 about the questions that were given to your table. The AAMA Leadership Committee provided  
6 everyone with handouts about how to use the AAMA website and where to find the tools they  
7 have available at the time. The list will be combined and sent out later to everyone that was in  
8 attendance. That night, I attended the President's Banquet. We were all dressed up and were  
9 excited to watch Rebeca Walker, CMA (AAMA) receive the AAMA Lifetime Membership Award.  
10 As you all know, she received this award last year at our state conference at the state level, so it  
11 was a much-deserved award on the national level.

12

13 Again, I would like to thank everyone for allowing me to help represent North Carolina at the  
14 AAMA National Conference this year. It was another momentous year and I look forward to  
15 many more!

16

### 17 **Sixth Delegate: Shannon Thomas, CMA (AAMA) – Foothills Chapter**

18 First let me thank the membership of NCSMA for allowing me to serve as a national delegate in  
19 Orlando and for the opportunity to speak for the society.

20 I did take a personal day and spent Thursday morning with Marc at Kennedy Space Center, this  
21 was an impressive experience, and I will recommend that if you can visit to plan on at least two  
22 days for all the different tours and exhibits. We then departed for Lake Buena Vista, and this  
23 was challenging to say the least with afternoon I-4 traffic, but we made it to the beautiful Hilton  
24 and to our room. Thursday evening most of the delegates went to dinner and enjoyed some  
25 time of fellowship and fun.

26

27 Friday morning was time for business as I attended the First Timers/Student  
28 Session, even though I have attended many conferences this is an important event for the new  
29 members of the AAMA. Then I was off to the Board of Trustees meeting that started at 9:06 am  
30 by President Deborah Novack. This meeting covered the following topics: New Website for the  
31 AAMA coming soon, Don Balasa will be the Keynote speaker for the House of Delegates on  
32 Saturday to discuss how all the boards like CAAHEP, and MAERB connect with the AAMA.  
33 Don also talked about licensing for CMA's and how this is really a state-to-state issue and not a  
34 national one. Each committee then gave a report, with Marketing having some exciting news in  
35 that the "Who I am" button is getting redesigned and a Tool Kit for medical assistants is in the  
36 final stages. Membership reported that as of conference there are 34,150 nonmembers that  
37 were contacted by email to see why they did not renew membership and only 2,100  
38 responded. The CMA Today is getting a Facelift and the name will change along with some  
39 other features. After the close of this meeting, it was time to prepare for the CMA Knowledge  
40 Bowl, North and South Carolina always have so much fun hosting this event at conference. Each

1 year the famous cheerleaders get more talented with cheers, and we are growing in numbers.  
 2 The event is well attended by members, and it is a relaxed but sometimes challenging CEU, as  
 3 we find out what we really do not know. When the winners were announced, it was time to put  
 4 on our best 80's themed outfits and our NCSMA T-shirts for the Welcome party and Awards  
 5 Ceremony. This is honestly one of my favorite times of conference, we get to celebrate a  
 6 person's great accomplishments. This year two of our own Cameron Smith our state president  
 7 won the Rising Star award and Rebecca Eldridge took home Medical Assistant of the Year.

8

9 Saturday morning was the 67 th annual House of Delegates, the morning started out with the  
 10 Pledge of Allegiance by Deborah Novack and National Anthem led by the Orlando Gay Chorus  
 11 and then our keynote speaker Don Balasa. Don discussed how CAAHEP, MAERB and the  
 12 Certifying Board all work together but are separate boards. He also discussed the NCCA and the  
 13 credentials that are offered and how those can work with the AAMA, the other critical point  
 14 that he brought to our attention was the following: Commercial providers that are offering low  
 15 cost CEU's for recertification, many feel this is not fair to the AAMA, however, due to the  
 16 antitrust laws there is not anything that can be done. Speaker Whicker then opened the floor  
 17 for nominations for the nominating committee and stated that since she had not received any  
 18 nominating forms by the deadline then we would have no nominations from the floor.

19 After a break it was time to meet the candidates and I along with all those running for office  
 20 were placed on stage in the House. We were picked at random to address the house with our  
 21 speech and then given about an hour or so to answer questions of the delegates. The house  
 22 was recessed and reconvened for reference committee and bylaw committee hearings. Many  
 23 questions were asked regarding why BOT meetings were not held in Chicago but in other areas  
 24 of the United States, what was the benefit over the cost, who attended and why. The bylaws  
 25 hearing focused on allowing other credentials such as the RMA and CCMA to come into our  
 26 organization and then they can hold office. All other bylaws were regarding wording changes.  
 27 Currently there are 24,665 total members and 21,328 active members and we have 31,150  
 28 nonmembers, this is why these two bylaws are being looked at. After the hearings were over,  
 29 the house recessed until 6:30 pm and the NCSMA delegates met to discuss our thoughts on  
 30 bylaws and upcoming officers for 23-24 year. Promptly returning to the house, we were ready  
 31 to vote on the nominating committee, bylaws, and officers. The results are as follows:

### 32 **Nominating Committee**

33 Crissy Taylor, CMA (AAMA)

34 Casie Hamilton CMA (AAMA)

35 Todd Lasher, CMA (AAMA)

36 Michelle Van Handel (AAMA)

### 37 **Officers:**

38 President-Monica Case, CMA (AAMA)

39 Vice-President Aimee Wicker, CMA (AAMA) MA-Law

40 Speaker of the House-Sherry Bogar, CMA (AAMA) CN-BC

41 Vice Speaker of the House- Natasha Geno, CMA (AAMA) ATS



1 Secretary-Virginia Thomas-CMA (AAMA)

2 **Trustees**

3 Aimee Quinn, CMA (AAMA)

4 Shirley Sawyer, CMA(AAMA), CPC

5 Shannon Thomas, CMA (AAMA)

6 Sandra Williams, CMA (AAMA)

7 Candy Miller, CMA (AAMA)

8

9 Sunday was State Leaders, and this session was about what do you want from leadership from  
10 your local, state, and national level? How can they assist you, what is the structure? Many ideas  
11 were given and once the leader of the session has it all in one document, she will distribute it to  
12 all state leaders to share.

13

14 Sunday evening was time to dress up in our finest and attend the President's banquet, we all  
15 dressed up well! Tonight, was not only about Deborah Novack and Monica Case but it was a  
16 night to celebrate Rebecca Walker as a life member of the AAMA. Rebecca is and has been the  
17 life of the NCSMA and AAMA, she has dedicated herself to the profession and it was well  
18 deserved. At this point I had planned on lecturing from my hotel room on Monday morning and  
19 evening so that I could see and talk to my students, well that went south quick. At 10:00pm  
20 President Case announced that I would be in a post board meeting Monday morning till lunch  
21 and then committee meetings that afternoon. So, at 10:15 in my sparkling attire I recorded a  
22 lecture and posted it. Monday, I attended the Board of Trustees Post conference board meeting  
23 and then the committee meetings later that afternoon. I will be serving on the Maxine Williams  
24 Scholarship, Leadership, and the Awards committee for the year 23-24. Once I was free from  
25 meetings, I took Marc, who has never been to Disney to ride the monorail and see several of  
26 the resorts and some of the parks. This was a conference that will not be forgotten.

27

28 Thank you again for allowing me to serve the NCSMA as a Delegate.

29

30 **Seventh Delegate: Patricia Clark, CMA (AAMA) – Union County Chapter**

31 First and foremost, thank you for electing me to represent NCSMA at the 67th AAMA Annual  
32 Conference held September 22 – 25, 2023 in Lake Buena Vista FL. It was an honor to have  
33 served NCSMA in this role.

34 Thursday Sept 21, 2023, was a travel day. Travel was uneventful except for intermittent rains  
35 storms and an accident which closed all three lanes of travel in the south bound lanes making it  
36 necessary to exit the Interstate to a much slower two-lane highway. We arrived at the Hilton  
37 Orlando Lake Buena Vista around 5:30 check-in was busy as many attendees were arriving at  
38 this time. After check-in and waiting for our luggage to be delivered to the room we freshened  
39 up and proceeded to join other members of our delegation for dinner in Disney Springs. After  
40 dinner we returned to the hotel and proceeded to wind down before some much-needed rest.

1 As orientation was offered several weeks before Conference online. Friday day two was the  
2 beginning of attending the required meeting for delegates/ alternates the first meeting was  
3 Board of Trustees, Endowment Meeting. Members representing approximately 19 states were  
4 in attendance in the gallery. The meeting was called to order followed by introductions and the  
5 approval of the minutes for July 6-8, 2023.

6 A verbal update of the website reconstruction was given by Michael Knight, IT Consultant. No  
7 completion date has been determined at this time.

8 Committee Chairs gave a verbal update on activities of their committee since their submission  
9 of their annual report which is included in the Delegate/Alternate packet received by email  
10 prior to Conference for review.

11 Position updates for the months of July, August, and September 2023 were presented by the  
12 Speaker, Vice Speaker, Vice President, and President.

13 AAMA CEO and Legal Counsel, Donald Balasa, JD, MBA gave a report which included  
14 information regarding state licensure, states scope of practice, and recognition by nursing  
15 boards who support the need to delegate to certified medical assistants. CEO Balasa also stated  
16 he would attend the Nurse Practitioner Conference next spring and would be submitting a  
17 proposal to be one of their speakers.

18 The meeting adjourned at 10:19 AM.

19 One item of interest for me was that of a name change for AAMA Publication CMA Today to  
20 Medical Assisting Today.

21 The next event of the day was The Knowledge Bowl, always a hit with everyone. You can  
22 participate as a member of a team chosen randomly from the participants that had signed up  
23 before the beginning of the Knowledge Bowl. The Knowledge Bowl has its own entertainment,  
24 the cheerleaders. Thank you to each member of the cheerleading squad for your contribution  
25 to the education of the attendees.

26 The day ended with the Welcome and Awards Celebration. This year the theme was the 80s. If  
27 you have longed to return to the eighties this was your chance to relive the hairstyles and hair  
28 color as well as the dress of that era. At least one celebrity guest, Don Johnson (AKA) Don  
29 Balasa also attended the Welcome party. The Awards portion of the evening provided insight to  
30 the work State Societies involved themselves in over the year. NCSMA award winners were  
31 Rebecca Walker, CMA (AAMA) Life Member Award, Rebecca Eldridge CMA (AAMA) Medical  
32 Assistant of the Year, Cameron Smith CMA (AAMA) AAMA Rising Star Award.

33 Saturday was a day filled with much information and meetings. The first session of HOD  
34 provided the opportunity for discussion by delegates and clarification of items listed in the  
35 Delegate package. The next meeting allowed the Delegates to ask questions of the candidates  
36 for office and trustee board. Lunch followed by Reference Committees, Bylaws, and  
37 Resolutions. HOD reconvened for the evening session and delegates voted on AAMA Officers

1 and Board of Trustees. NCSMA will now have two Trustees Shirley Sawyer CMA(AAMA) and  
2 Shannon Thomas CMA (AAMA) involved in the decision-making process.

3 Sunday allowed time to attend CEU sessions, followed by the Presidents Banquet where new  
4 Officers and Trustees, were installed and recognized.

5 Monday also afforded the opportunity to attend CEU sessions or to explore attractions  
6 surrounding the area.

7 Tuesday was a traveled day to home.

8 Thank you again for the opportunity to represent NCSMA.

9 **Eighth Delegate: Shirley Sawyer, CMA (AAMA), CPC – Haywood County Chapter**

10 8/26/23 – Attended the virtual AAMA Delegate and Alternate orientation meeting. Turning  
11 point technology will again assist in the voting in the HOD. Sue Hawes, CMA (AAMA) will be this  
12 year's Parliamentarian advisory during the HOD. Don will be the keynote speaker prior to the  
13 house business. His topic will be about Structure of the AAMA and he encourage delegates to  
14 email questions to him prior to his presentation so they could be addressed. Speaker Wicker  
15 said that no one needs to bring their AAMA membership card to check-in since they have  
16 already verified everyone. We will check in only the morning of the HOD, states only need to  
17 check in prior if they have a change in their delegates. Speaker Wicker stress that everyone  
18 read their packet prior to attending so they are well informed.

19 Friday morning, I attended the BOT meeting. This was the last meeting that I would attend as  
20 the Chair of the CEB. There were several states represented in the gallery. President Novak  
21 asked that the gallery introduce themselves and the state they were from. After roll call was  
22 done, Don gave a brief talk about AAMA credential and how the process was for giving CEU for  
23 other companies. He would later give more in a presentation in the HOD. Addendums to  
24 reports were given by the board members. New merchandise for the AAMA was shown and  
25 cards were given so members can order. The ABROE-MOA will be released by the end of the  
26 year. They are working the audio component. We were shown the new Medical Assistant  
27 recognition week promo material. Packets are available at registration desk.

28 Friday evening was the Welcome and Awards party. Rebecca Eldridge, CMA (AAMA) received  
29 the Medical Assistant of the Year and Cameron Smith, CMA(AAMA) received the Rising Star  
30 award. The Welcome party was an eighty's theme and members dressed in their best eighty's  
31 attire. Don dressed up as Don Johnson. Awards were given to 3 members. A preview for the  
32 2024 AAMA National conference was given by the Michigan Society, it will be held in Grand  
33 Rapids.

34 Saturday, I attended the HOD. I was asked to serve on the reference committee for bylaws. Don  
35 gave his talk on the Structure of the AAMA and how all the boards work together. The CEB is  
36 under the BOT but is a representative of the CB. There was discussion about the companies that  
37 apply for CEU and how it is hurting the AAMA. Because of the AAMA credential being under ICE

1 they cannot deny companies from applying for AAMA CEU, they also cannot control what they  
2 charge for the CEU to their customers. We both did a 5-minute speech and then walked around  
3 the room and talked with the delegates and answered questions. Casie Hamilton, CMA (AAMA)  
4 was nominated to the Nominating committee. After lunch we came back in and did reference  
5 committees on reports and bylaws. The big bylaw change was that a Medical Assistant the  
6 amended wording of the definition of active member does not alter the fact that only active  
7 and life members who are CMAs (AAMA) are eligible to serve as officers and trustees on the  
8 AAMA Board of Trustees. The amended wording does permit credentialed medical assistants  
9 holding a current NCCA-accredited medical assisting credential other than the CMA (AAMA) to  
10 be classified as active members and to serve as delegates to the AAMA House of Delegates and  
11 as Chairs of an AAMA. Shannon Thomas, CMA (AAMA) and I were elected as Trustees for 2-year  
12 terms and Casie was elected to serve on the nominating committee. The bylaws for a NCCA  
13 Medical Assistant to serve on the BOT did not pass. A tribute to Past President Ann Naegle was  
14 given, she passed earlier in the year.

15 Sunday morning was the Leadership session. It was led by Jane Seelig, CMA (AAMA). Summer  
16 O'Neal, CMA (AAMA), served on this committee. We gathered at tables that had different  
17 animals on them. Each table was given a question about leadership, we all shared our thoughts.  
18 Then everyone was given a card with the different animals and we all separated to those tables  
19 and was asked more questions. Answers were discussed. I felt like did not get anything out of  
20 this session.

21 Sunday evening was the President Banquet and Shannon and I were seated at the head table as  
22 new Trustees. Clare Ley, CMA (AAMA) was the Mistress of Ceremonies for the evening. She  
23 gave a tribute to outgoing President Deb Novak, CMA (AAMA). Rebecca Walker, CMA (AAMA)  
24 was honored by given a Life Time Membership to the AAMA for her many years of  
25 contributions to the AAMA. She was totally surprised. Incoming President Monica Case, CMA  
26 (AAMA), gave a heartfelt speech. The evening ended with multiple pictures and hugs.

27 Sunday I attended a meeting my first BOT meeting. After the meeting I participated in a  
28 Committee meeting. I would like to thank the members of NCSMA for electing me to serve as  
29 your Delegate to National Conference. I did my best to serve NCSMA.

### 30 **Ninth Delegate: Katherine Dee Dee Edwards, CMA (AAMA) – Forsyth-Stokes-** 31 **Davie Chapter**

32 Prior to arriving to the conference, I attended the virtual meeting for Delegates and  
33 Alternates. I attended Friday Bowl of Knowledge session and evening Awards and  
34 Welcome Session. Cameron Smith, CMA(AAMA) received the 2023 AAMA Rising Star  
35 Award. Rebecca Walker, CMA(AAMA) received AAMA Life Member. Rebecca Eldridge,  
36 CMA(AAMA) received the 2023 AAMA Medical Assistant of the Year Award. I attended the  
37 Board of Trustees meeting. I attended Leadership Session and we were given a card with  
38 an animal on it and we all got in groups with that animal. We were told how to navigate the  
39 AAMA website and where to find things on the website and the organization structure and  
40 who works were at AAMA.

1  
2 Saturday was House of Delegates. The candidates for the BOT were introduced and  
3 nominations were open for the Nominating Committee. Cassie Hamilton was voted in on the  
4 Nominating Committee. The session ended and we did the reference committees. The  
5 reference committee on reports went smoothly. The reference committee on Bylaws took  
6 awhile as there were some changes. There was a lot of discussion on the proposed bylaw  
7 changes. The house reopened at 6pm and the new Board of Trustees was voted on and the  
8 nomination committee. Reports from the reference committee were presented and voted on.  
9 There were 5 bylaws voted on to allow non-CMA to attend national conference HOD and  
10 were passed but 2 bylaws were voted down. Cassie got on the Nominating Committee.  
11 Sunday was a session day with the President Banquet that followed. I attended Music  
12 Therapy CEU session This conference was a well-attended conference. Thank you for  
13 allowing me to represent you at this conference.

14

15 **Tenth Delegate: Stephanie Hodgin, CMA (AAMA) – Greensboro Chapter**

16 I want to start by saying “Thank You” for allowing me to go and represent out state. I was a  
17 great honor and such a privilege to do so.

18 My trip got started a day early because we decided to go to SeaWorld. My sister accompanied  
19 me on the trip this year and we had a blast. We enjoyed our day in the park.

20 **FRIDAY, SEPTEMBER 22, 2023**

21 Started the morning off by going to the Board of Trustees meeting. As usual, the room was  
22 packed. Several things were discussed. There were 643 people preregistered for the  
23 conference.

24 (1) Don Balasa spoke about how each state has different level that allow us to do certain  
25 things. He stated that we can have NP’s be our delegators instead of MD’s. He is trying to get  
26 all states to allow us to give ALL injections, not just a certain few.

27 (2) Committee Reports were next.

28 a. Award winners have been picked. They have a fun evening planned for us.

29 b. Something new this year. We have barcodes on our badges. This allows them to scan  
30 you for your CEU sessions and you meal attendance. No need to keep up with all that  
31 paperwork this year.

32 c. Marketing will be have 12 new products to sale and will have them on display all week  
33 for us to look at. You will be able to purchase them on the website real soon.

34 (3) Volunteers needed in the HOD. You can’t be a state representative. There are 5 Trustee  
35 positions up for voting on in the HOD.

36 (4) New name of the magazine is: “MEDICAL ASSISTING TODAY”.

37

1 The Knowledge bowl was done differently. We didn't have sign ups. You were asked if you  
2 wanted to participate as you came in the door. As always, it was very entertaining and fun to  
3 watch.

4 The day ended with the "WELCOME and AWARDS CELEBRATION". The theme was the 80's. It  
5 was quite entertaining. Brought back memories of my younger years.

6 Rebecca Eldridge received the "MEDICAL ASSISTANT OF THE YEAR" Award. She was very  
7 shocked that she was nominated and that she won. Also, our President, Cameron Smith, won  
8 the "AAMA Rising Star" Award.

9 The TEMPO won the Achievement Award in Publishing and our website won the Achievement  
10 Award for Website development.

### 11 **SATURDAY, SEPTEMBER 23, 2023**

12 House of Delegates began @ 8am with the honor guard of Orlando presenting the colors and  
13 then we had the pledge. Keynote speaker, Don Balasa, JD, MBA began after that. After a short  
14 break, SOH Wicker called the house to order at 9:07am. We had 151 delegates and proxies.  
15 We heard the Credentials report, approved the agenda, had a brief delegate orientation,  
16 President Novak gave a report from the BOT mtg on Friday, the Nominating Committee's  
17 report, and the Past President's did a remembrance of the members we lost this past year. We  
18 recessed at 9:58am. We met with all the Candidates and asked them questions about how they  
19 would address certain issues within the AAMA.

20 After a quick bite, we went back to hear the Reference Committee's on Reports, Bylaws, and  
21 Resolutions. Once every BYLAW was discussed and the suggested changes noted, the  
22 committee's went and re-wrote the suggested BYLAW changes and then we were dismissed  
23 until 6:30pm when the HOD reconvened.

24 Once we reconvened, we voted on the candidates and then we had the reports from the  
25 Reference Committee's. The tellers returned with the results of our newest BOT members.  
26 CONGRATULATIONS to Shirley Sawyer and Shannon Thomas on being 2 of the newest BOT  
27 members. Also, CONGRATULATIONS goes out to Cassie Hamilton Cornelison who was voted to  
28 serve on the Nominating Committee. We voted on the BYLAWS and Amendment 23-05 was the  
29 only BYLAW not voted in.

30 A few more pieces of business and the 2023 HOD was adjourned at 7:50pm.

### 31 **SUNDAY, SEPTEMBER 23, 2023**

32 We had the morning to ourselves, so I got in a few sessions, and then I attended the State  
33 Leaders in the afternoon.

34 Later in evening was the President's Banquet. We got all dressed up and attended the Banquet  
35 to honor our outgoing President, Deborah Novak and to welcome our new President, Monica

1 Case. Cameron walked in the Parade of President's shining for us all and representing NCSMA  
2 proudly.

3 **MONDAY, SEPTEMBER 24, 2023**

4 The conference wrapped up with 2 more sessions. My sister and I decided to go and walk  
5 around DISNEY SPRINGS all afternoon. Spent too much money, but I had a blast.

6 **TUESDAY, SEPTEMBER 25, 2023**

7 We stayed an extra day and we decided to spend the day at MGM Studios. Got back just as the  
8 bottom dropped out so, we stayed at the hotel and ate at Benihona's.

9 **WEDNESDAY, SEPTEMBER 26, 2023**

10 Up bright and early for our flight back to NC.

11 I had a great time at the conference and I appreciate being able to represent my state.

12 **First Alternate: Tami Pikula, CMA (AAMA) – Forsyth-Stokes-Davie Chapter**

13 As a first-time delegate to National I learned a lot about AAMA and how things were run  
14 at AAMA. Prior to arriving to the conference, I attended the virtual meeting for Delegates  
15 and Alternates. I attended Friday Bowl of Knowledge session and evening Awards and  
16 Welcome Session. Cameron Smith, CMA(AAMA) received the 2023 AAMA Rising Star  
17 Award. Rebecca Walker, CMA(AAMA) received AAMA Life Member. Rebecca Eldridge,  
18 CMA(AAMA) received the 2023 AAMA Medical Assistant of the Year Award. I attended the  
19 Board of Trustees meeting. I learned a lot about how the business meeting ran and who  
20 was responsible for certain committees and leadership strategy teams. I attended the  
21 Leadership Session and we were given a card with an animal on it and we all got in groups  
22 with that animal. We were told the importance of communication and how you listen to  
23 people and when to listen to others.

24  
25 Saturday was House of Delegates. The candidates for the BOT were introduced and  
26 nominations were open for the Nominating Committee. Cassie Hamilton was voted in on the  
27 Nominating Committee. The session ended and we did the reference committees. The  
28 reference committee on reports went smoothly. The reference committee on Bylaws took a  
29 while as there were some changes. There was a lot of discussion on the proposed bylaw  
30 changes. The house reopened at 6pm and the new Board of Trustees was voted on and the  
31 nomination committee. Reports from the reference committee were presented and voted on.  
32 There were 5 bylaws voted on to allow non-CMA to attend national conference HOD and  
33 were passed but 2 bylaws were voted down. Cassie got on the Nominating Committee. The  
34 one thing I wished I would have done was come to the NCSMA table and listen to the  
35 candidates when they walked around to the state tables to learn more about the candidate.  
36 Sunday was a session day with the President Banquet that followed. I attended Other than  
37 the Stethoscope CEU with Mark and he was amazing being blind. Learning thru change

1 CEU. This conference was a well-attended conference. Thank you for allowing me to  
2 represent you at this conference.

3

4 On Monday I attended CEU session Music Therapy and thought it was a great thing for  
5 people who have different diagnosis and can use music to calm people down or make their  
6 day brighter. I also attended Multiple Sclerosis CEU session and then attended the  
7 Leadership Strategy meeting with Dee Dee Edwards, CMA (AAMA).

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## 1 **Report of the Remote House of Delegates 2023**

2  
3 During the 57th NCSMA House of Delegates held on Friday, May 5, 2023, the delegates voted to  
4 reconvene the HOD in 45 days to vote on the proposed bylaws amendments. The bylaw  
5 amendments were included in the materials sent to the delegates, but as the packet was not  
6 received 45 days prior to the opening of the HOD the amendments could be discussed, but no  
7 vote could be taken per **NCSMA Bylaws Article XX – AMENDMENTS – Proposed amendments to**  
8 *these Bylaws shall be submitted in writing to elected delegates of all Component Chapters of the*  
9 *NCSMA no later than forty-five (45) days prior to the annual meeting, at which time, the*  
10 *proposed amendments shall be voted upon. An affirmative vote of at least two-thirds (2/3) of*  
11 *those present and voting shall be required for adoption of any amendment(s).*

12  
13 To prepare for the remote HOD, a roster was obtained from AAMA. This roster was used to  
14 obtain email addresses for all delegates. An instructional email was sent to all the delegates on  
15 June 6, 2023, with instructions regarding the remote House of Delegates that would convene  
16 on Monday, June 19, 2023, and end on Wednesday, June 28, 2023, at 8:00 pm. A copy of all the  
17 proposed bylaws amendments that were discussed at the 57th House of Delegates and reports  
18 from two of the delegates to the 2022 AAMA House of Delegates that were not in the original  
19 packet were included as attachments.

20  
21 The remote House of Delegates was convened on Monday, June 19, 2023, at approximately  
22 7:30 pm when delegates were emailed detailed instructions and a link to the Google form that  
23 would be used to vote on the proposed bylaws amendments. As the reports of the delegates to  
24 the AAMA House of Delegates did not require a vote they will be filed for future reference.  
25 Presidents of chapters that were eligible for proxy votes were sent an email detailing the  
26 number of proxies allowed.

27  
28 A follow-up email was sent to all delegates that had not voted by Monday, June 26, 2023. As  
29 the speaker was using the newly provided NCSMA email to communicate with delegates, each  
30 of the delegates was sent an additional email from the speaker's personal email as the initial  
31 NCSMA email may have gone to their spam/junk or trash folder. A final reminder email was  
32 sent on to those that had not voted by Wednesday, June 28, 2023 at 10:00 am. Voting was  
33 subsequently closed at 8:00 pm on Wednesday, June 28, 2023. The Speaker and Vice-Speaker  
34 reviewed the results of the voting and report that all the proposed bylaws amendments  
35 received the necessary two-thirds majority to pass. The details follow:

### 36 37 **Bylaws Amendment: 23-01 - PASSED**

#### 38 ARTICLE VIII – OFFICERS

39 Current Wording:

40 Section 7: The Recording Secretary shall:

41

1 B: Maintain a current copy of the roster of all members in good standing  
2 C: Be responsible for sending the notices, at the direction of the President, to all  
3 meetings of the Board of Directors and Executive Council.

4

5 Proposed Wording: Eliminate both B and C.

6

7 **Bylaws Amendment: 23-02 - PASSED**

8 ARTICLE VIII – OFFICERS

9 Current Wording:

10 Section 8: The Treasurer shall:

11

12 I: Make available a current membership roster to all members of the Society.

13 J: Prepare the annual tax return.

14

15 Proposed wording: eliminate I.

16 Proposed wording for J:

17 J: Shall see that the annual tax return is prepared by a qualified accountant and submitted by  
18 the deadline determined by the IRS.

19

20 **Bylaws Amendment: 23-03 - PASSED**

21 ARTICLE XI - NOMINATIONS

22 Current Wording:

23 Section 2: The slate of nominees and their qualifications shall be sent to the delegates and the  
24 presidents of the component chapters at least forty-five (45) days prior to the annual meeting  
25 and shall appear in the pre-convention issue of the official publication of the Society.

26 Proposed wording:

27 Section 2: The slate of nominees shall be sent to the delegates at least forty-five (45) days prior  
28 to the annual meeting.

29

30 **Bylaws Amendment: 23-04 - PASSED**

31 ARTICLE XIII - THE BOARD OF DIRECTORS

32 Current Wording:

33 The Board of Directors of this Society shall consist of the elected officers and the component  
34 chapter representatives.

35 Section 1: The Board of Directors shall:

36

37 H: Be allowed to vote by mail between meetings with the majority vote ruling.

38 Mail must be sent first class, and instructions shall allow ample time, not less  
39 than five (5) days, for reply.

40

41 Proposed wording:

1 The Board of Directors of this Society shall consist of the elected officers and the component  
2 chapter representatives.

3 Section 1: The Board of Directors shall:

4

5 H: Be allowed to vote by mail or electronic means between meetings with the  
6 majority vote ruling. Instructions shall allow ample time, not less than five (5)  
7 days, for reply by mail or three (3) days if using electronic means.

8

9 **Bylaws Amendment: 23-05 - PASSED**

10 ARTICLE XIV - THE EXECUTIVE COUNCIL

11 Current wording:

12

13 Section 3: The Chairman and any three (3) members of the Executive Council may call a  
14 meeting. Notice of the meeting shall be given seven (7) days in advance by notices delivered  
15 personally or sent by mail to each member at her/his address as shown on the records of the  
16 Society or by telephone, provided that notice of any meeting may be waived at any time in  
17 writing and attendance at any meeting shall constitute a waiver of notice of such meeting. Any  
18 member of the Board of Directors may attend meetings and participate in discussion.

19 Proposed wording

20 Section 3: The Chairman and any three (3) members of the Executive Council may call a  
21 meeting. Notice of the meeting shall be given by notices delivered via electronic means, mail  
22 or telephone. Meeting notices shall provide ample time for the members to attend based on  
23 the method used. Provided that notice of any meeting may be waived at any time in writing  
24 and attendance at any meeting shall constitute a waiver of notice of such meeting. Any  
25 member of the Board of Directors may attend meetings and participate in discussion.

26

27 **Bylaws Amendment: 23-06 - PASSED**

28 ARTICLE XVI - THE JUDICIAL COUNCIL

29 Current wording:

30 Section 1: The Judicial Council shall consist of three past presidents of the NCSMA and the  
31 Parliamentarian. The Parliamentarian shall be an Ex-Officio member without a vote. One  
32 member shall be appointed by the president each year for a term of three years, with the  
33 approval of the Board of Directors. No member shall serve more than two terms, but a  
34 member elected to serve an unexpired term shall not be regarded as having served a term  
35 unless serving two or more years.

36 Section 2: The Judicial Council shall meet during the annual meeting to elect a chair and  
37 consider other business.

38 Proposed wording:

39 Section 2: The member appointed by the President shall be the chair of the Judicial Council.

40

41

1 **Bylaws Amendment: 23-07 - PASSED**

2 ARTICLE XVI - THE JUDICIAL COUNCIL

3 Current wording:

4 Section 7: The Judicial Council shall meet or consult upon call of the chairman. Consultation by  
5 telephone or mail shall be in order among members of the Judicial Council, provided the rights  
6 of the applicant are not prejudiced thereby. The known persons directly involved shall be  
7 notified of any matter concerning them coming before Council and be permitted to present any  
8 material they deem pertinent to the matter under consideration.

9

10 Proposed wording:

11 Section 7: The Judicial Council shall meet or consult upon call of the chairman. Consultation by  
12 telephone, mail, or electronic means shall be in order among members of the Judicial Council,

13

14 provided the rights of the applicant are not prejudiced thereby. The known persons directly  
15 involved shall be notified of any matter concerning them coming before Council and be  
16 permitted to present any material they deem pertinent to the matter under consideration.

17

18 **Bylaws Amendment: 23-08 - PASSED**

19 ARTICLE XVIII - HOUSE OF DELEGATES

20 Current wording:

21 Section 7: Meetings:

22 B: Special meetings of the House of Delegates may be held at the call of the Board of  
23 Directors by written notice mailed to each member of the House of Delegates at least fourteen  
24 (14) days in advance of said meeting. The notice shall contain the agenda of the meeting.

25 Proposed wording:

26 B. Special meetings of the House of Delegates may be held at the call of the  
27 Board of Directors by written notice mailed or sent via electronic means to each member of  
28 the House of Delegates at least fourteen (14) days in advance of said meeting. The notice shall  
29 contain the agenda of the meeting.

30

31 **Bylaws Amendment: 23-09 - PASSED**

32 ARTICLE XVIII - HOUSE OF DELEGATES

33 Current Wording:

34 Section 9: Proxy voting:

35 A: In the event any component chapter is unable to be represented by the full  
36 complement of delegates to which it is entitled, it may assign proxy votes to another  
37 delegate from that component chapter which may be cast in voting proposed changes in  
38 the Bylaws and other business of the House of Delegates.

39 B: Such proxies shall be submitted in writing and shall be signed by the President and  
40 Secretary of the component chapter.

41 C: Proxy card(s) must be brought to the House of Delegates with the word PROXY on the

1 card.

2

3 Proposed wording:

4 Section 9: Proxy voting:

5 A: In the event any component chapter is unable to be represented by the full  
6 complement of delegates to which it is entitled, it may assign proxy votes to another  
7 delegate from that component chapter which may be cast in voting proposed changes in  
8 the Bylaws and other business of the House of Delegates.

9 B. The component chapter President will notify the Speaker of the House of the need  
10 for a proxy vote for one or more of its delegates.

11 C: At the time of check-in, the proxy will be submitted in writing including the  
12 signature of the component chapter President or Secretary, to the Credentials Desk.

13

14 D: The Credentials Desk will provide the delegate a PROXY card to be used when  
15 voting.

16

17 **Bylaw Amendments: 23-10 - PASSED**

18 ARTICLE XIX - COMMITTEES AND THEIR DUTIES

19 Current Wording:

20 Section 2: The Standing Committees and their duties shall be:

21 Proposed Wording:

22 Section 2: Unless specified otherwise in these bylaws, the chair and members of the Standing  
23 Committees will be appointed by the President and their duties shall be:

24

25 **Bylaws Amendment: 23-11 - PASSED**

26 ARTICLE XIX - COMMITTEES AND THEIR DUTIES

27 Current wording:

28 C: The Convention Committee: Shall work with the President in making  
29 arrangements for the annual meeting. Subcommittees, as deemed necessary, shall be  
30 appointed by the Convention Chairman with the approval of the President.

31

32 Proposed wording:

33 C: The Convention Committee: If hosted by a component chapter the chapter  
34 will submit a nominee for the chair of this committee to the President. This committee shall  
35 make the arrangements for the annual meeting and shall consult with the President when  
36 needed. Subcommittees, as deemed necessary, shall be appointed by the chair.

37

38 **Bylaws Amendment: 23-12 - PASSED**

39 ARTICLE XIX - COMMITTEES AND THEIR DUTIES

40 Current wording:

41 D: The Education Committee: Shall provide education services for self-improvement of the

1 members.

2

3 Proposed wording:

4 D: The Education Committee: Shall review and approve all bids for state sponsored seminars.

5 Members of this committee and the Executive Council shall review proposed educational

6 sessions for all state sponsored meetings prior to AAMA approval being sought.

7

8 **Bylaws Amendment: 23-13 - PASSED**

9 ARTICLE XIX - COMMITTEES AND THEIR DUTIES

10 Current wording:

11 G: The Public Relations and Publicity Committee: Shall be responsible for interpreting through

12 every available channel of communication, the programs and the objectives of NCSMA and

13 assisting the component chapters to also do so. It shall also devise ways and means to build

14 prestige of the Society. It shall provide assistance for Career Day Programs and other means of

15 attracting young people to the field of medical assisting.

16

17 Proposed wording:

18 G: Marketing Committee: Shall be responsible for representing the society at

19 functions approved by the Board of Directors to distribute information about the profession

20 of medical assisting and NCSMA.

21

22 **Bylaws Amendment: 23-14 - PASSED**

23 ARTICLE XIX - COMMITTEES AND THEIR DUTIES

24 Current wording:

25 M. Long Range Planning Committee: Shall consist of four (4) members. These members shall be

26 appointed by the President. Each member shall serve a four (4) year rotation and shall be

27 Chairman of the committee on their last year of rotation. Shall determine the needs of the

28 members and ambitions for the future of the Society through surveys and suggestions. Shall

29 define the committee goals and outline plans to achieve them. Shall make recommendations

30 for improvement, if needed, in all aspects of the Society (including education, certification and

31 membership). Shall enable the smooth transition from one administration to the next.

32 Proposed wording:

33 M. Long Range Planning Committee: Shall consist of four (4) members who will each serve for

34 four (4) years. The President will appoint one member each year. Each member shall serve as

35 chair of the committee on their last year of service. Shall work to ensure the future of NCSMA

36 by establishing long-term goals and making recommendations for changes to sustain the

37 society and achieve those goals.

38

39 **Bylaws Amendment: 23-15 - PASSED**

40 ARTICLE XIX - COMMITTEES AND THEIR DUTIES

41 Current Wording:

1 P: Educators Committee: Members shall be appointed by the President. The Chairman should  
2 be an educator. Shall report to the Society the activities of the North Carolina Association of  
3 Medical Assistant Educators. They shall promote student membership on the state level,  
4 coordinate activities for student members, serve as a liaison between students and members,  
5 provide information regarding approved medical assisting programs, and plan and implement  
6 seminars for students at each state meeting.

7

8 Proposed Wording:

9

10 P. Educators Committee: Shall serve as liaison to the North Carolina Association of Medical  
11 Assistant Educators (NCAMAE) and report on their activities. This committee shall promote  
12 student membership on the state level, and with NCAMAE coordinate activities for students at  
13 the annual meeting. The chair shall be an educator.

14

15 **Bylaws Amendment: 23-16 - PASSED**

16 ARTICLE XIX - COMMITTEES AND THEIR DUTIES

17 Current Wording:

18 N: Scholarship Committee: Shall distribute applications for the NCSMA Scholarships, along with  
19 any information pertinent to the application, to the Presidents of the component chapters.  
20 Scholarship Awards will be announced at designated times during the fiscal year, and the  
21 Chairman shall have the duty of corresponding with the recipients and inviting that person(s) to  
22 attend the next State-sponsored meeting, be introduced to the membership and receive the  
23 scholarship. The Chairman shall write an article for Tempo giving details of the awards and  
24 relate information about the recipients. An annual report shall appear in the Delegates'  
25 Packet.

26 Proposed Wording:

27 N: Scholarship Committee: Shall distribute applications for the Joan Michaels Memorial  
28 NCSMA Scholarship, along with any information pertinent to the application, to the Presidents  
29 of the component chapters and Program Directors of CAAHEP accredited medical assisting  
30 programs in North Carolina. This committee shall review and award scholarships based on  
31 the guidelines approved by the Board of Directors.

32

33 **Bylaws Amendment: 23-17 - PASSED**

34 ARTICLE XVII - MEETINGS

35 Current Wording:

36 There shall be an annual meeting of this Society in the Spring of each year, with the place and  
37 date selected by the Board of Directors and approved by the House of Delegates. The Board of  
38 Directors may change the date and place if necessary.

39

40 Proposed Wording:

41 There shall be an annual meeting of this society in the Spring of each year. The site shall be

1 approved by the House of Delegates. The Board of Directors may change the site and date, if  
2 necessary.

3

4 **Bylaws Amendment: 23-18 - PASSED**

5 ARTICLE XIX - COMMITTEES AND THEIR DUTIES

6 New Wording:

7 Guidelines Committee: Shall review and recommend changes to any guidelines or documents  
8 with the exception of the bylaws and the Awards Standing Rules to the Board of Directors.  
9 Guidelines or documents that are specific to a committee will need that committee's  
10 approval before a recommendation for changes are proposed. The chair shall be an NCSMA  
11 Past President.

12

13 **Bylaws Amendment: 23-19 - PASSED**

14 ARTICLE XIX - COMMITTEES AND THEIR DUTIES

15 Current wording:

16 I: The Publication Committee: Shall be responsible for the publication and distribution of the  
17 quarterly bulletin of the Society. This committee shall also be responsible for submitting  
18 materials for publication in the AAMA bulletin, news media and other appropriate sources.

19 R. Website and Social Media Committee: Shall be responsible for reviewing requests for  
20 updates to the website, forwarding updates in a timely manner, reviewing the website regularly  
21 to ensure updates have been made and suggest changes and improvements to the website.  
22 Shall be responsible for posting updated information to the NCSMA Facebook page, monitoring  
23 the page to ensure all posts made on the page are appropriate and meet all the Social Media  
24 Guidelines.

25 Proposed wording:

26 Communication Committee: This committee shall be responsible for communicating NCSMA  
27 updates, news and current issues, utilizing the subcommittees listed below. Responsibilities  
28 of the subcommittees will be distributed among the members by the chair upon consultation  
29 with the President.

30 1. Website: Shall work with the third-party vendor approved by the Board of Directors to  
31 ensure the website for the society functions as a source of current and relevant  
32 information and communication with our members.

33 2. Social Media: Shall maintain the society's social media outlets Including posting and  
34 monitoring posts for conformity with the social media guidelines established by  
35 NCSMA.

36 3. Publication: Shall be responsible for the publications of the society.

37 4. Branding: Shall be responsible for working with any officers and/or committees to develop  
38 materials that are to be used to promote NCSMA to ensure consistency in those  
39 materials.

40

41



1 **Bylaws Amendment: 23-20 - PASSED**

2 ARTICLE V - COMPONENT CHAPTERS

3 New wording:

4 Section 12: Each component chapter shall submit a yearly financial report summarizing the  
5 income and expenses and documentation of at least one account established with a reputable  
6 financial institution to be reviewed by the President, President-Elect and Treasurer.

7

8 **Bylaws Amendment: 23-21 - PASSED**

9 ARTICLE VI - MEMBERSHIP

10 Current Wording:

11 H: A life member is one who has had the honor conferred by NCSMA. Life membership may be  
12 conferred by NCSMA to an Active or Associate member having made an outstanding  
13 contribution to NCSMA. Any member of the Board of Directors and/or Component Chapter  
14 may submit to the Nominating Committee, for its consideration, the name of a candidate for  
15 NCSMA Life Membership provided that the individual's name and a statement outlining their  
16 contribution, be submitted at least sixty (60) days prior to the Annual Meeting of two-thirds  
17 (2/3) vote by ballot of the NCSMA House of Delegates. There shall be no more than one Life  
18 Membership in any one year. NCSMA Life Members who are CMA (AAMA) s holding current  
19 status are eligible to serve as officers, committee chairman and NCSMA Delegates. Non-current  
20 CMA (AAMA)s and others are not granted these privileges.

21

22 Proposed Wording:

23 H: A NCSMA Life member shall be an Active or Associate member who has had NCSMA Life  
24 membership conferred by a two-thirds vote of the Board of Directors for outstanding service to  
25 NCSMA. There shall be no more than one Life Membership conferred in any year. Nomination  
26 with supporting documentation outlining the candidate's contributions shall be submitted to  
27 the Chair of the Board of Directors by a Component Chapter or a member of the Board of  
28 Directors.

29

30 An updated copy of the NCSMA Bylaws with the changes approved by the delegates was  
31 emailed to each delegate with this report. An updated copy of the bylaws was also posted to  
32 the website. As the only change to the mandated sections of the NCSMA bylaws only affected  
33 the category of Life Member – chapters will NOT need to make any changes to their bylaws.

34

35 This process was a new one for all of us and the delegates' participation, support and patience  
36 were greatly appreciated. I would also like to thank Vice-Speaker Patricia Clark, CMA (AAMA)  
37 Parliamentarian Amber Greer, CMA (AAMA) and President Cameron Smith, CMA (AAMA) for  
38 their feedback and input as the process was being developed.

39

40 Rebecca Walker, CMA (AAMA)

41 NCSMA Speaker of the House 2023-24

**North Carolina Society of Medical Assistants  
Financial Statement  
May 2023 - April 2024**

**CHECKING ACCOUNT**

Balance Forward As of 5/6/2023

\$ 76,044.26

<b>INCOME</b>	Summer Seminar Ways & Means 2023	\$	335.00
	AAMA Dues	\$	24,570.00
	AAMA Knowledge Bowl	\$	1,000.00
	Ways & Means Paypal Transfer (Summer Seminar)	\$	325.78

<b>SUB TOTAL</b>		\$	<u>26,230.78</u>
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TOTAL INCOME

\$ 102,275.04

<b>DISBURSEMENTS:</b>	3109 National Delegate/Alternate	\$	1,000.00
	3110 National Delegate/Alternate	\$	300.00
	3111 Vice President	\$	437.41
	3112 National Delegate/Alternate	\$	1,000.00
	3113 National Delegate/Alternate	\$	1,000.00
	3114 National Delegate/Alternate	\$	1,000.00
	3115 National Delegate/Alternate	\$	1,000.00
	3116 National Delegate/Alternate	\$	1,000.00
	3117 National Delegate/Alternate	\$	1,000.00
	3118 National Delegate/Alternate	\$	1,000.00
	3119 National Delegate/Alternate	\$	1,000.00
	3120 National Delegate/Alternate	\$	1,000.00
	3121 National Delegate/Alternate	\$	1,000.00
	3122 VOID	\$	-
	3123 AAMA (Education Support)	\$	500.00
	3124 AAAMA (Scholarship/Surveyor)	\$	500.00
Debit	Postage Stamps	\$	25.20
Debit	Spin Nest (Tempo - May & J/A/S)	\$	264.98
*3125	NCSMA Ways & Means - 2022/2023 year	\$	-
	3126 Secretary (Summer Seminar)	\$	360.01
	3127 President (Summer Seminar)	\$	454.57
	3128 Vice Speaker (Summer Seminar)	\$	527.34
	3129 Speaker (Summer Seminar)	\$	314.16
	3130 President Elect (Summer Seminar)	\$	189.35

3131 Cash-AAMA Knowledge Bowl Prize	\$	50.00	
3132 National President AAMA Gift	\$	63.00	
3133 National Delegate/Alternate	\$	782.56	
3134 Chapter Reorganization (Iredell)	\$	129.27	
3135 National Delegate/Alternate	\$	489.78	
3136 National Delegate/Alternate	\$	118.70	
3137 National Delegate/Alternate	\$	178.70	
3138 National Delegate/Alternate	\$	410.57	
3139 National Delegate/Alternate	\$	465.19	
3140 Chapter Reorganization (Iredell-mileage)	\$	303.92	
3141 Chapter Reorganization (Iredell-mileage)	\$	54.84	
3142 Chapter Reorganization (Iredell-mileage)	\$	60.65	
3143 Chapter Reorganization (Iredell-mileage)	\$	435.58	
3144 Chapter Reorganization (Iredell-mileage)	\$	78.21	
3145 Chapter Reorganization (Iredell-mileage)	\$	163.75	
3146 Chapter Reorganization (Iredell-mileage)	\$	79.65	
3147 Chapter Reorganization (Iredell-mileage)	\$	31.70	
3148 National Delegate/Alternate	\$	436.52	
3149 National Delegate/Alternate	\$	118.52	
3150 National Delegate/Alternate	\$	419.65	
3151 National Delegate/Alternate	\$	663.76	
3152 National Delegate/Alternate	\$	345.29	
Debit Spin Nest (Tempo October - December)	\$	214.99	
Debit National HOD Delegate Lunch	\$	91.47	
Debit Chapter Reorganization (Iredell-hotel)	\$	167.02	
Debit Chapter Reorganization (Iredell-hotel)	\$	167.02	
Debit McAfee	\$	64.19	
Debit Microsoft Office	\$	106.99	
Debit Spin Nest Yearly Dues/Quarterly Jan-Mar 24)	\$	735.98	
Debit AAMA Life Member	\$	82.00	
<b>SUB BALANCE</b>		<u>\$ 22,382.49</u>	
<b>TOTAL BALANCE</b>			<u>\$ 79,892.55</u>

**Certificate of Deposit**

<b>Beginning Balance</b>	\$	<b>15,646.56</b>	
May Interest	\$	12.86	
June Interest	\$	13.31	
July Interest	\$	12.88	
August Interest	\$	32.94	
September Interest	\$	33.01	
October Interest	\$	32.01	
November Interest	\$	33.15	
December Interest	\$	32.14	
January Interest			
February Interest			
March Interest			
April Interest			
	\$	<u>15,848.86</u>	
			<u>\$ 15,848.86</u>
<b>NET WORTH</b>			<u>\$ 198,780.27</u>
<b>HELD IN RESERVE</b>			<u>\$ 10,000.00</u>
<b>AVAILABLE FUNDS</b>			<u>\$ 188,780.27</u>

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Casie Cornelison, CMA (AAMA), NCSMA Treasurer

## **Medical Assistants Creed**

I believe in the principles and purposes of the profession of medical assisting.

I endeavor to be more effective.

I aspire to render greater service.

I protect the confidence entrusted to me.

I am dedicated to the care and well-being of all people.

I am loyal to my employer.

I am true to the ethics of my profession.

I am strengthened by compassion, courage and faith.

## NORTH CAROLINA SOCIETY OF MEDICAL ASSISTANTS

### 2024 DELGATES / ALTERNATES

(Delegates are listed in order in which they were elected by their chapter)

Chapter	Delegate	Alternate
Alamance	Kara Poe, CMA (AAMA)	None submitted
Albemarle Area	Rebecca Markwood, CMA (AAMA) Debra Jones, CMA (AAMA) Shavonna Boone, CMA (AAMA)	None submitted
Burke County	Melissa Owensby, CMA (AAMA) Mary Cindy Craig, CMA (AAMA) Vicki Shuping, CMA (AAMA)	None submitted
Cabarrus	Rachel Houston, CMA (AAMA) Beverly Macon, CMA (AAMA)	None submitted
Catawba	Calistia V. Shea, CMA (AAMA) Karen Dasrath, CMA (AAMA) Jodi Stoklasa, CMA (AAMA) Teresa Hale, CMA (AAMA)	
Charlotte Area	Yota Vang, CMA (AAMA) Allison Simpson, CMA (AAMA)	None submitted
Foothills	Paula Cooke, CMA (AAMA) Rebecca Eldridge, CMA (AAMA) Linda Eaton, CMA (AAMA) Amy Cothorn, CMA (AAMA)	Shannon Thomas, CMA (AAMA) Darlene Bedsaul, CMA (AAMA)
Forsyth-Stokes-Davie	Felicia Blackwell, CMA (AAMA) Holden Mabe, CMA (AAMA) Shelia Stanley, CMA (AAMA) Tami Pikula, CMA (AAMA) Janet Kennermore, CMA (AAMA) Jennifer Wiseman, CMA (AAMA) Katherine Edwards, CMA (AAMA)	None submitted
Gaston	Tammy Smith, CMA (AAMA) Elsie Brooks, CMA (AAMA) Tracy Stiwalt, CMA (AAMA) Patricia Henry, CMA (AAMA) Rita Riley, CMA (AAMA)	Jaleesia Catlin, CMA (AAMA) Karen Hughes, CMA (AAMA)
Greensboro	Crystal Tawney, CMA (AAMA) Stephanie Hodgins, CMA (AAMA) Shannon Levens, CMA (AAMA)	None submitted
Haywood	Heather Wines, CMA (AAMA) Sherry Shannon, CMA (AAMA)	April Allen, CMA (AAMA)

	Linda Metcalf, CMA (AAMA) Heather Mason, CMA (AAMA)	
High Point	Summer O'Neal, CMA (AAMA), CDT Christy Martin, CMA (AAMA) Memoona Mazhar, CMA (AAMA) Jasmine Black, CMA (AAMA)	None submitted
Iredell Area	Brandy Rowe, CMA (AAMA) Faith Snyder, CMA (AAMA)	None submitted
Lenoir County	Monica Barwick, CMA (AAMA) Jean Harris, CMA (AAMA)	None submitted
Lexington	Mary Abrams, CMA (AAMA) Darlene Sexton, CMA (AAMA) Vicki Rummage, CMA (AAMA)	Patricia Smith, CMA (AAMA)
Nash-Edgecombe	Julie Walker, CMA (AAMA) Kimberly Byron-Barnes, CMA (AAMA) Cynthia Battle, CMA (AAMA)	None submitted
Pitt County	Amber Greer, CMA (AAMA)	None submitted
Triangle Area	Stephanie Nofsinger, CMA (AAMA) Tameka Garrett, CMA (AAMA) Vickie Pratt, CMA (AAMA) Sheilah Fitzgerald, CMA (AAMA) Rhonda Morrison, CMA (AAMA)	None submitted
Union	Meredith Eubanks, CMA (AAMA) Casie Cornelison, CMA (AAMA) Debby McBride, CMA (AAMA) Patricia Clark, CMA (AAMA) Carla Mills, CMA (AAMA)	Lisa Walker, CMA (AAMA)
Wilkes-Ashe-Alleghany	None submitted	
Wilmington	Maria van deBovenkamp, CMA (AAMA)	None submitted

### **NCSMA Conventions**

On April 27, 1963, Medical Assistants from Charlotte, Concord, and Gastonia met for the first time at Charlotte Memorial Hospital with Elizabeth Margulis from the American Medical Association and Dorothy Hartel from the American Association of Medical Assistants to form the North Carolina Association of Medical Assistants (NCSMA), which we fondly know today as the North Carolina Society of Medical Assistants (NCSMA). In October 1963 the AAMA presented North Carolina with their Charter, and the rest is history....

**History compiled by Dr. Ruth Patterson,  
North Carolina's first Certified Medical Assistant.**

<b>Year</b>	<b>Location</b>	<b>Hosting Chapter</b>
1964	Rankin Health Center, Charlotte NC	Charlotte
1965	No meeting held	
1966	Hotel Concord, Concord, NC	Cabarrus County
1967	Holiday Inn, Gastonia, NC	Gastonia
1968	Morganton Community House Morganton, NC	Burke County
1969	Holiday Inn, Salisbury, NC	Rowan-Davie
1970	Downtowner Motor Inn Fayetteville, NC	Cumberland Harnett
1971	Durham Hotel and Motel Durham, NC	Durham-Orange and Charlotte
1972	Blockade Runner Motor Hotel Wrightsville Beach, NC	State Sponsored
1973	No meeting held	
1974	Hilton Inn, Winston-Salem, NC	State Sponsored
1975	Blockade Runner Motor Hotel Wrightsville Beach, NC	State Sponsored
1976	Great Smokies Hilton Hotel Asheville, NC	Buncombe and Haywood County
1977	Charlotte Sheraton Center Charlotte, NC	Charlotte
1978	Holiday Inn Four Seasons Greensboro, NC	Guilford and High Point
1979	Hyatt House Hotel, Winston-Salem, NC	Forsyth
1980	Royal Villa, Raleigh, NC	Wake, Durham-Orange, Johnston County
1981	Hilton Inn, Wilmington, NC	Wilmington
1982	Sheraton Center, Charlotte, NC	Cabarrus County
1983	Hilton Inn Downtown Greensboro, NC	Guilford, High Point and Forsyth-Stokes-Davie
1984	Charlotte Marriott. Charlotte, NC	Charlotte
1985	Holiday Inn, Fayetteville, NC	Cumberland-Harnett

1986	Grove Park Inn, Asheville, NC	Haywood and Buncombe County
1987	Wilmington Hilton, Wilmington, NC	Wilmington
1988	Sheraton Imperial Research Triangle Park, NC	Durham/Orange and Wake
1989	Holiday Inn, Fayetteville, NC	Cumberland County
1990	Adam's Mark Hotel, Charlotte NC	Charlotte
1991	Sheraton Downtown, Greensboro, NC	Guilford County
1992	Ramada Inn, Nags Head NC	Albemarle Area
1993	Holiday Inn, Hickory, NC	Catawba and Burke
1994	Wilmington Hilton, Wilmington, NC	Wilmington
1995	Holiday Inn, Fayetteville, NC	Cumberland County
1996	Holiday Inn, Asheville NC	Albemarle Area and Buncombe County
1997	Holiday Inn Woodlawn Charlotte, NC	Charlotte
1998	Sheraton Hotel, Greensboro, NC	Greensboro
1999	Hilton Hotel, Greenville, NC	Pitt County
2000	Radisson, High Point, NC	High Point
2001	Holiday Inn Sun Spree, Asheville, NC	Haywood County
2002	Adam's Mark Hotel, Winston Salem, NC	Forsyth-Stokes-Davie
2003	Hilton Hotel, Wilmington, NC	Wilmington
2004	Greensboro/High Point Airport Marriot Greensboro, NC	High Point
2005	Bordeaux Holiday Inn Fayetteville, NC	Cumberland County
2006	Sheraton Airport Charlotte Hotel Charlotte, NC	Gaston County
2007	Hilton Hotel, Wilmington, NC	Wilmington Chapter
2008	Renaissance Hotel, Asheville, NC	Buncombe and Burke County
2009	Hampton Inn, Kinston, NC	Lenoir County
2010	Sheraton Hotel, Greensboro, NC	Greensboro
2011	Crown Plaza Resort, Asheville, NC	Haywood County
2012	Renaissance Suites, Charlotte, NC	Cabarrus, Charlotte, Union
2013	Embassy Suites, Greensboro, NC	Forsyth-Stokes-Davie
2014	Ramada Inn, Burlington NC	Alamance
2015	Greensboro/High Point Airport Marriot Greensboro, NC	High Point
2016	Greensboro/High Point Airport Marriot Greensboro, NC	Surry County
2017	Greensboro/High Point Airport Marriot Greensboro, NC	State Sponsored



2018	Renaissance Suites, Charlotte, NC	Union County
2019	40 West Convention Center Burlington, NC	Alamance
2020	Cancelled due to COVID pandemic	
2021	Cancelled due to COVID pandemic	
2022	Holiday Inn, Wrightsville Beach, NC	State Sponsored
2023	Harrah's Casino, Cherokee, NC	Haywood County
2024	Embassy Suites, Greensboro, NC	Greensboro and High Point

### NCSMA Past Presidents

Our Past Presidents are a valuable resource to our society. Each President chooses a theme for their year as President which is used throughout their year.

Our Past Presidents are also responsible for some notable firsts:

**1963:** Ruth Patterson was the first Certified Medical Assistant in North Carolina

**1967:** Mary Jane Simmons was the first member elected to the AAMA Board of Trustees

**1976:** Joan Michaels was the first AAMA President

† Deceased      \*Life Member

Year		President	Theme
1963-64		Jewel Brown	
1964-65	†	Iris Porter, CMA-A (AAMA)	
1966-67		Virginia Arey	
1967-68		Ann Jarrell, CMA (AAMA)	
1968-69		Mary Jane Simmons, CMA-C (AAMA)	
1969-70		Ann McClure	
	†	Sue Baggs	
1970-71		Brendee Curlee	
1971-72	†	*Joan Michaels, CMA-A (AAMA)	Train
1972-74	†	Ottilie Kirby, CMA-A (AAMA)	
		Barbara Godwin	
	†	Ruby Guigou Graybeal	
1974-75	†	*Ruth Patterson, CMA-AC (AAMA)	Jonathan Livingston Seagull
1975-76	†	Sarah Covington, CMA-A (AAMA)	
1976-77		Jean Hathaway, CMA-A (AAMA)	Voyage
1977-78	†	Ann Baker, CMA-AC (AAMA)	
1978-79		Betty Hall, CMA-A (AAMA)	
1979-80	†	Marynell DeWeese, CMA-AC (AAMA)	Apples
1980-81		Ann Crews, CMA-AC Ped (AAMA)	Sailboat
1981-82		JoAnn Kistler, CMA (AAMA)	Round 'em Up
1982-83	†	Sharon Austin, CMA (AAMA)	Clowns
1983-84		Beverly Ramsey, CMA (AAMA)	Mirrors
1984-85	†	Lois Brown, CMA (AAMA)	Butterfly
1985-86	†	Linda Sides, CMA-A (AAMA)	Footprints
1986-87		Cynthia Furr, CMA-A (AAMA)	Hot Air Balloons
1987-88		*Stella Gallop, CMA-AC (AAMA)	Gallop to Triple Crown
1988-89		Nina Watson, CMA (AAMA)	Unicorn
1989-90		Pat Thompson, CMA (AAMA)	News

1990-91	†	Nancy Peeden, CMA (AAMA)	Rose
1991-92		Jackie Albritton, CMA (AAMA)	Strawberries
1992-93		Marilyn Mainwaring, CMA (AAMA)	Teddy Bears
1993-94		Dianne Carriker, CMA-A (AAMA)	Carousel/Star
1994-95		Kaye Acton, CMA (AAMA)	Clowns
1995-96		J. Renee Collins	Fox and hound
1996-97		Barbara Biggs	Flowers/Jewels
1997-98		Becky Keller, CMA (AAMA)	Lighthouse
1998-99		Mildred Whitaker, CMA (AAMA)	Hot Air Balloons
1999-00		*Rebecca Walker, CMA (AAMA)	Sun, Moon and Stars
2000-01		Marge Ottofy, CMA (AAMA)	Butterflies
2001-02	†	Ruth Durham, CMA (AAMA)	Hummingbird
2002-03		Laura Durham, CMA (AAMA)	Hearts
2003-04		Elaine Norman, CMA (AAMA)	Sowing seeds
2004-05		Betty Jones	Jungle
2005-06		Maria van deBovenkamp, CMA (AAMA)	Flowers
2006-07		Glenn Grady, CMA (AAMA)	Cowboy
2007-08		Shirley Sawyer, CMA (AAMA)	Baskets
2008-09		Patty Henry, CMA (AAMA)	Bridge
2009-10		Lisa Cunningham, CMA (AAMA)	Puzzle
2010-11		Shirley Sawyer, CMA (AAMA)	Quilts
2011-12		Lisa Johnson, CMA (AAMA)	Flip Flop
2012-13		Shannon Mitchell Thomas, CMA (AAMA)	Jewels
2013-14		Katherine <b>Dee Dee</b> Edwards, CMA (AAMA)	Disney
2014-15		Lois Graham, CMA (AAMA)	All Star Team
2015-16		Stephanie Hodgin, CMA (AAMA)	Butterflies
2016-17		Paula Cooke, CMA (AAMA)	Stars
2017-18		Rebecca Surratt Eldridge, CMA (AAMA)	Wizard of Oz
2018-19		Amber Greer, CMA (AAMA)	Journey
2019-22		Summer O'Neal, CMA (AAMA)	Creatures Under the Sea
2022-23		Shirley Sawyer, CMA (AAMA)	Harry Potter
2023-24		Cameron Smith, BS, CMA, (AAMA)	Toy Story

### **NCSMA Honorary Members**

A State Honorary member shall be one who is not eligible for active membership and had honorary membership conferred for having made an outstanding contribution to NCSMA. Any member of the Executive Council and any component chapter may submit to the Board for its consideration the name of a candidate for honorary membership provided that the individual's name and a statement outlining the contribution be submitted to the Board of Directors for unanimous vote.

† Deceased

	<b>Name</b>	<b>Contribution</b>
	Don Broughton	Pharmaceutical representative who spread the word about NCSMA to every office he visited.
	Mary Lou Fitzgerald	Former NCSMA member
†	LaRue A. King	Executive Secretary for North Carolina Medical Society and instrumental in helping NCSMA establish a connection with NCMS
†	J. W. (Bill) Moffitt	Vice-President BCBS of NC – supported NCSMA by printing convention programs, rosters and exhibiting at state conventions
	Mary Northington	Prudential/Medicare Representative – who supported NCSMA
	S. Keith Smith, MD	Established Mary Moody Award (2000) in memory of NCSMA member who was an exemplary medical assistant at Burke Primary Care
†	Al Walsh	Prudential/Medicare Representative – who supported NCSMA
	John Wise, MD	Physician who is a longtime supporter and advocate for NCSMA and the medical assisting profession. Regularly attended NCSMA CEU sessions, board meetings and was the timekeeper for the House of Delegates for many years.