

Located in Holly Springs (2 provider office)

Work hours: Monday 8AM – 4PM

Tuesday 8AM – 5PM

Wednesday 8AM – 5PM (Front Desk Duty)

Thursday 8AM – 6PM

Saturday 9AM – 2PM (except in the month of July and 1st two weeks in August, our office is closed on Saturday's) Our office is closed for lunch from 12:30PM to 1:30PM.

Medical assistant for our PCNP. Applicant will obtain patient's weight, height, symptoms, etc. Will give nebulizer treatments, immunizations, flu and strep tests. Must have excellent computer skills and people skills, especially with children. Other duties typical to a medical assistant in a pediatric office. One day a week, the CMA will work the front desk to include checking in patients, answer phones, scheduling appointment, scanning documents and confirming appointments and other duties as necessary.

Job Types: Full-time